

# Contingency Reserve Requirements Worksheet

(per Section XII.B of Fiscal and Budgetary Policy)

	CITY WIDE	BY FUND		
		General	Electric	Water Services
<b>Total budgeted expenditures</b>	<b>189,836,625</b>	<b>44,341,124</b>	<b>59,495,907</b>	<b>30,279,900</b>
Less:				
Purchased Power- Electric	(34,550,709)		(34,550,709)	
Sanitation Contract - General	(5,950,000)	(5,950,000)		
Social Service & Contingency funding	(740,049)	(740,049)		
Capital Improvements - Electric, WW, Water	(10,006,600)		(3,084,800)	(6,921,800)
Capital Improvements - Other Enterprise Funds	(786,500)			
Capital Improvements - GCP & Streets	(14,709,560)			
Capital Maintenance - General/Utilities	(2,346,500)	(1,285,000)	(407,500)	(654,000)
Capital Improvements - Special Revenue Funds	(2,757,000)			
Restricted Special Revenue funds	(1,337,111)			
Airport Fuel Charge	(2,806,000)			
Debt Service - General	(9,728,035)			
One-Time Only Expenses	(375,700)	(142,300)	(233,400)	
Interfund Transfers	(9,226,526)	(71,610)	(4,493,414)	(2,236,333)
Interfund Charges	(17,395,120)	(6,562,444)	(4,981,788)	(3,498,068)
<b>Budgeted operating expenditures</b>	<b>77,121,215</b>	<b>29,589,721</b>	<b>11,744,296</b>	<b>16,969,699</b>
<b>Percentage reserve requirements:</b>				
60 days - 16.67%	12,853,536	4,931,620	1,957,383	2,828,283
<b>75 days - 20.83%</b>	<b>16,066,920</b>	<b>6,164,525</b>	<b>2,446,728</b>	<b>3,535,354</b>
90 days - 25%	19,280,304	7,397,430	2,936,074	4,242,425

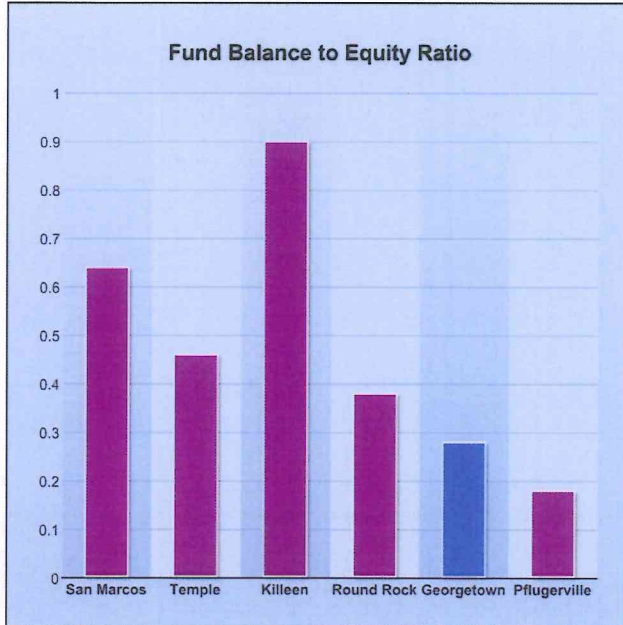
## 09/30 RESERVE BALANCES:

Fund	Minimum Days Required	Minimum Amount Required	Current Amount Included
Electric Fund	N/A	2,446,728	3,895,000
General Fund	90 days	7,397,430	7,400,000
Stormwater Drainage Fund	N/A	150,000	150,000
Water Services Fund	90 days	4,242,425	4,566,000
Airport Fund	N/A	108,190	150,000
Airport Fund contingency adjustment			(150,000) (funded with Electric per policy)
Convention & Visitors Bureau SRF	60 days	75,000	75,000
All other City Funds expenditures	N/A*	1,647,146	N/A (held in other operating funds)
<b>Totals for all expenditures</b>	<b>75 days</b>	<b>16,066,920</b>	<b>16,086,000</b>

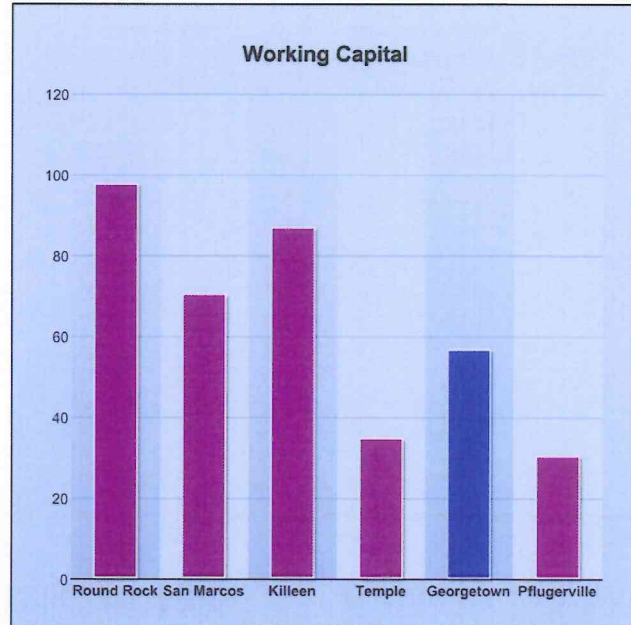
\* Note: The city-wide contingency reserve requirement is 75 days of operating expenses. Only the General, Stormwater Drainage, Water Services, and Convention and Visitors Bureau SRF have a specific minimum fund reserve requirement. All excess reserves for City expenditures in funds that do not have a specific fund requirement are held in other operating funds.

## Financial Ratio Comparisons

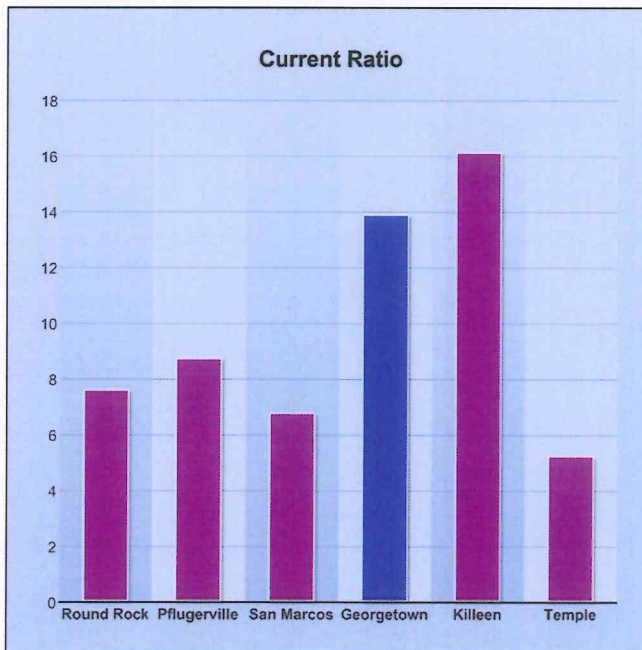
Georgetown has chosen to measure its financial condition against cities in the surrounding area that have similar size, location or growth issues. The acceptable levels referred to below are based on the City's Fiscal and Budgetary Policy. (per Section XII.G of the Fiscal and Budgetary Policy)



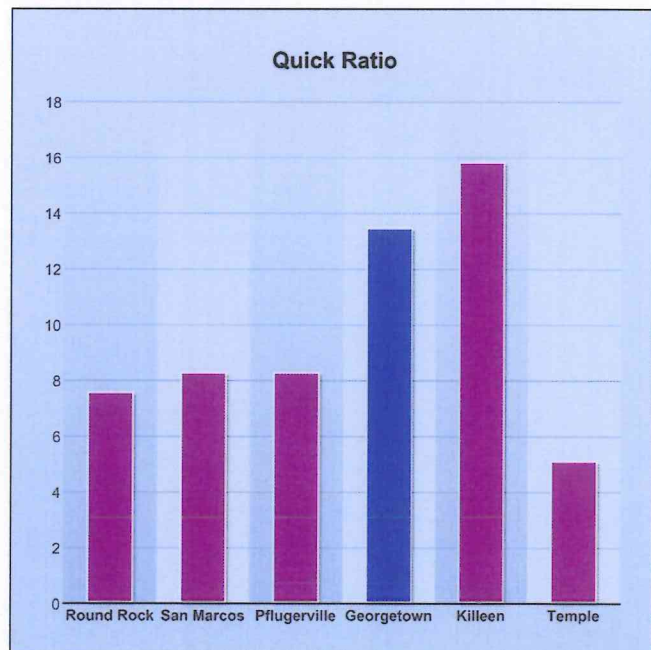
Fund Balance to Equity ratio is a function of fund balance to equity for governmental type funds (General Fund, Special Revenue, etc.).



Working capital is the liquid reserve available to meet uncertainties. It is a function of current assets less current liabilities.



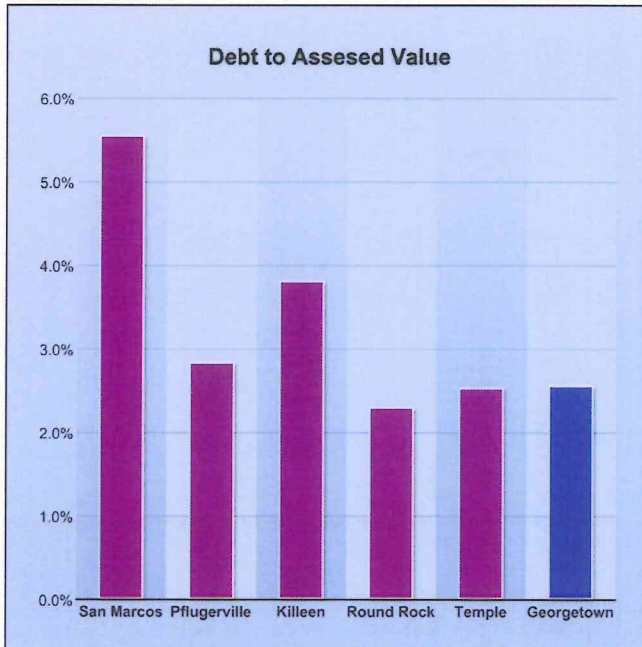
Current ratio and quick ratio are measures of liquidity. Liquidity is an organization's ability to convert noncash assets into cash or to obtain cash to meet impending obligations. Current ratio includes inventories and prepaid expenses, whereas the Quick ratio excludes inventories and prepaid expenditures. A ratio of 1 or greater is an acceptable level for both ratios.



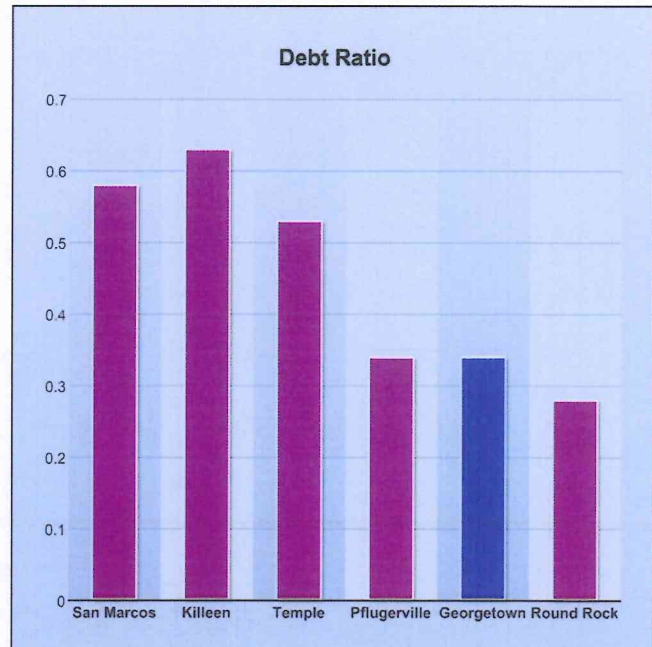


## Financial Ratio Comparisons

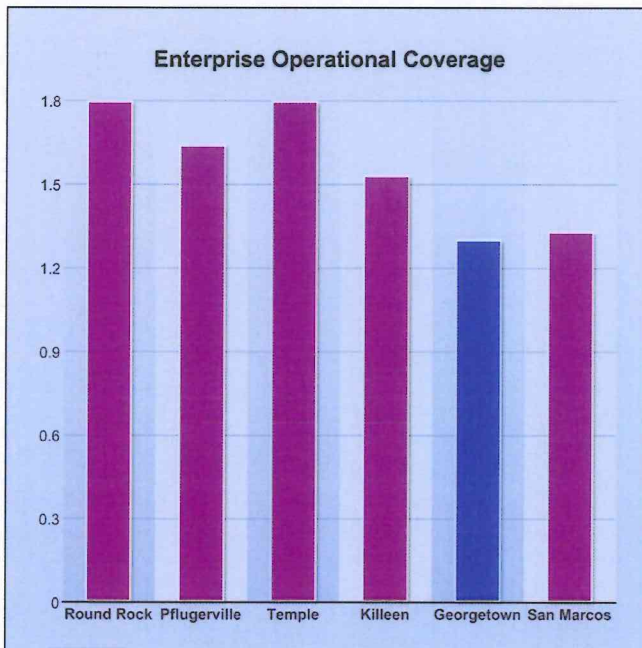
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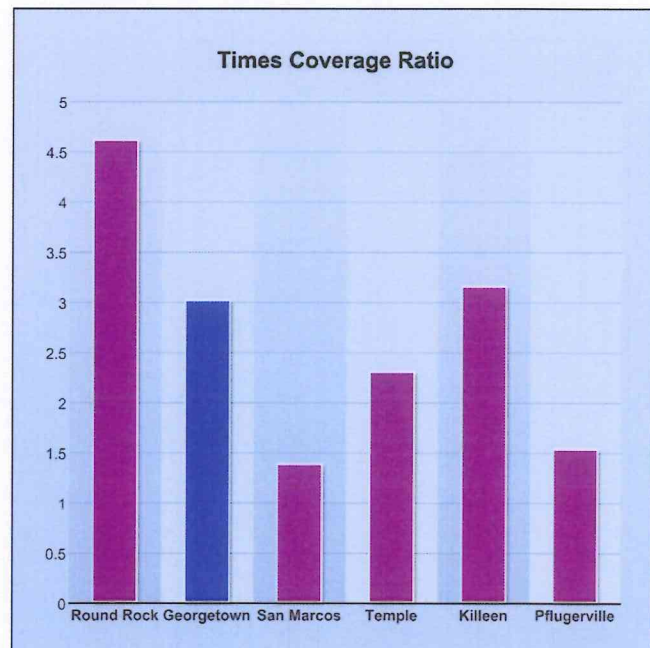
Debt to assessed value is a ratio of the assessed value to tax supported debt. A ratio or less than 5 is acceptable.



The ratio of current liabilities plus long term debt to total assets. A ratio of 1 or lower is acceptable.



Enterprise operational coverage is a ratio of operating revenue to operating expenses of the city's combined enterprise funds. A ratio of 1.25 or greater is acceptable.



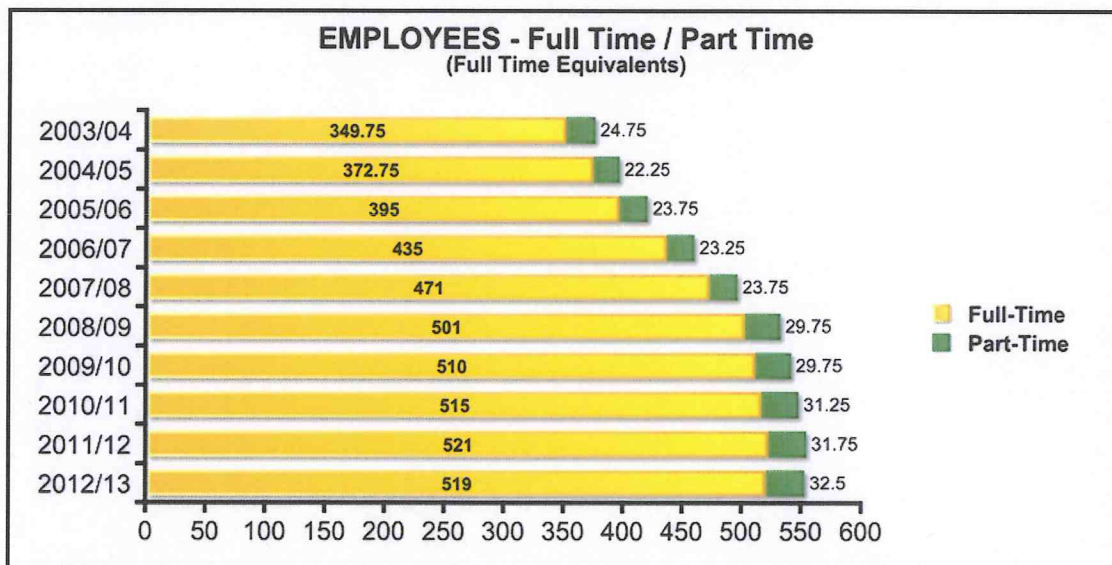
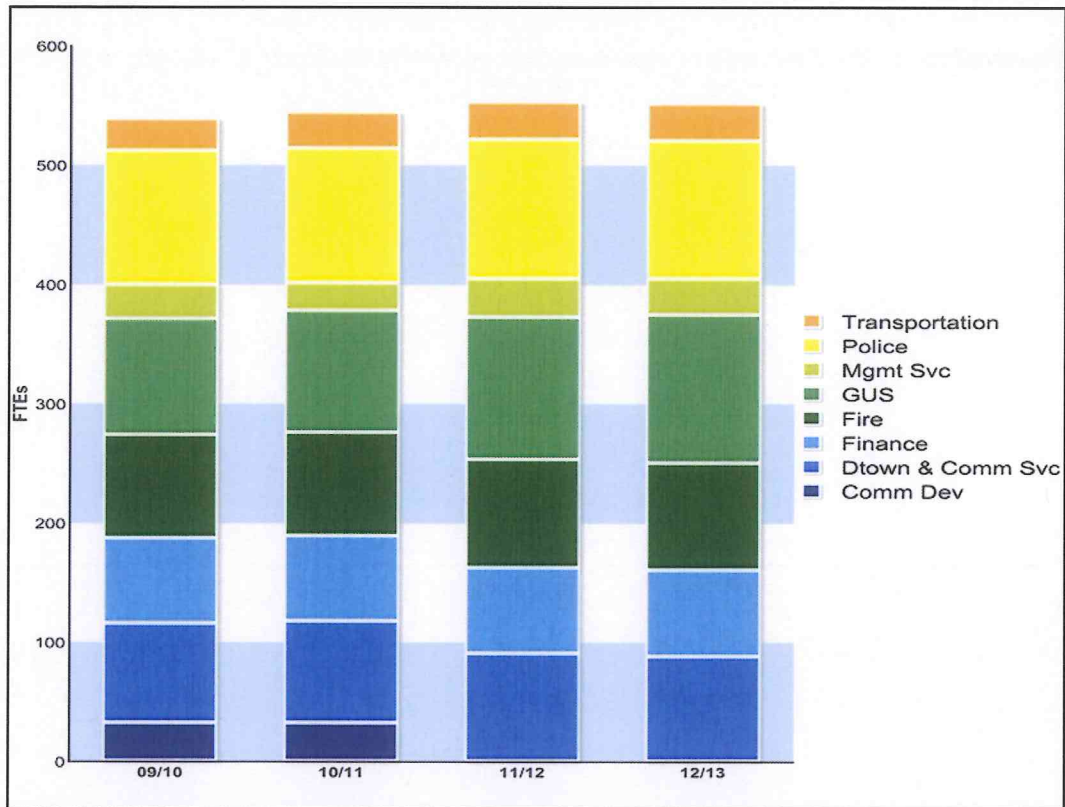
Number of times the utility debt service requirements would be covered by the current utility operating revenue net of current operating expense. A ratio of 1.5 or greater is acceptable.

## Personnel Summary by Division 2011 - 2014

PERSONNEL SUMMARY	10/11 FINAL / ACTUAL	11/12 ORIGINAL BUDGET	11/12 FINAL / ACTUAL	12/13 ADOPTED	13/14 PROJECTED
<b>COMMUNITY DEVELOPMENT</b>					
Administration	2	2	0	0	0
Code Enforcement	6	6	0	0	0
Building Inspections	13	11	0	0	0
Planning	11	11	0	0	0
GIS	0	0	0	0	0
<b>Total (FT/PT)</b>	<b>32</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DOWNTOWN &amp; COMMUNITY SERVICES</b>					
Administration	0	0	3	3	3
Convention & Visitor's Bureau	3	3	3	3/5	3/5
Main Street	0	0	1	1	1
Public Library	19/2.5	20/2.5	20/2.5	19/2.5	19/2.5
Parks Admin	3	3	3	2	2
Parks	18/1.5	18/1.5	18/1.5	17/1.5	17/1.5
Recreation	20/18.5	20/18.5	20/18.5	20/18.5	20/18.5
<b>Total (FT/PT)</b>	<b>63/22.5</b>	<b>64/22.5</b>	<b>68/22.5</b>	<b>65/23</b>	<b>65/23</b>
<b>FINANCE &amp; ADMINISTRATION</b>					
Administration	6	6	6	6	6
Accounting	8	8	8	8	8
Municipal Court	7	7	7	6	6
Purchasing and Properties	7	7	7	7	7
Facilities Maintenance	7	7	7	7	7
Vehicle Service Center	6	6/5	6/5	8	8
Information Technology	8/5	8/5	8/5	8/5	8/5
GIS	4	4	4	4	4
Utility Office	18	18	18	18	18
<b>Total (FT/PT)</b>	<b>71/5</b>	<b>71/1</b>	<b>71/1</b>	<b>72/5</b>	<b>72/5</b>
<b>FIRE SERVICES</b>					
Support Services	6	6	7	6	6
Emergency Services	81	84	84	84	84
<b>Total (FT/PT)</b>	<b>87</b>	<b>90</b>	<b>91</b>	<b>90</b>	<b>90</b>
<b>GEORGETOWN UTILITY SYSTEMS</b>					
Administration	7	6	6	6	6
Conservation	0	2	2	2	2
Electric Admin	0	0.5	0.5	1.5	1.5
Electric	24	25	25	30	30
T&D Operations	12	14	14	21	21
AMR	8	9	9	0	0
Systems Engineering	16	17	17	20	20
Inspections	0	0	12	10	10
Environmental Services	1	1	1	1	1
Water Services - Administration	3	0.5	0.5	0.5	0.5
Water Services - Reuse Irrigation	1	1	1	1	1
Water Services - Wastewater	14	14	14	14	14
Water Services - Water	16	17	17	17	17
<b>Total (FT/PT)</b>	<b>102</b>	<b>107</b>	<b>119</b>	<b>124</b>	<b>124</b>
<b>MANAGEMENT SERVICES</b>					
City Council	2	2	3	3	3
City Manager's Office	5/5	5/5	3/5	3/5	3/5
Planning	0	0	11	9	9
Legal	3	3	3	4	4
Public Communications	2	2	2	2	2
Economic Development	3	3	3	2	2
Main Street	1	1	0	0	0
Human Resources	6/5	6/5	6/5	6/5	6/5
<b>Total (FT/PT)</b>	<b>33/1</b>	<b>33/1</b>	<b>31/1</b>	<b>29/1</b>	<b>29/1</b>
<b>POLICE SERVICES</b>					
Administration	5	5	5	4	4
Operations	99	99	99	98	98
Animal Services	6/2.5	6/2.5	6/2.5	6/3.25	6/3.25
Code Enforcement	0	0	4	4	4
<b>Total (FT/PT)</b>	<b>110/2.5</b>	<b>110/2.5</b>	<b>114/2.5</b>	<b>112/3.25</b>	<b>112/3.25</b>
<b>TRANSPORTATION SERVICES</b>					
Transportation Admin	1	2	2	2	2
Streets	18/7.5	18/7.5	18/7.5	18/7.5	18/7.5
Airport	2/3.5	2/3.5	2/3.5	2/3.5	2/3.5
Stormwater Drainage	5/5	5/5	5/5	5/5	5/5
<b>Total (FT/PT)</b>	<b>26/4.75</b>	<b>27/4.75</b>	<b>27/4.75</b>	<b>27/4.75</b>	<b>27/4.75</b>
<b>TOTAL CITY OF GEORGETOWN (FT/PT)</b>	<b>513/31.25</b>	<b>521/31.75</b>	<b>521/31.75</b>	<b>519/32.5</b>	<b>519/32.5</b>

# Personnel Summary 2012/13

## Base Position Summary





## Personnel Summary 2012/13

	11/12 Final / Actual	12/13 Base Budget	Proposed Staff Additions	12/13 Funded Positions
<b>Downtown &amp; Community Services</b>	90.50	87.50	0.50	88.00
<b>Finance</b>	72.00	71.00	1.50	72.50
<b>Fire</b>	91.00	90.00		90.00
<b>GUS</b>	119.00	119.00	5.00	124.00
<b>Management Services</b>	32.00	29.00	1.00	30.00
<b>Police</b>	116.50	114.75	0.50	115.25
<b>Transportation</b>	31.75	31.75		31.75
<b>Total</b>	<b>552.75</b>	<b>543.00</b>	<b>8.50</b>	<b>551.50</b>

## New Positions 2012/13

Division/Dept	NEW POSITIONS	FTEs
<b>Downtown &amp; Community Services</b>		
CVB	Visitor Center Staff	0.5
<b>Finance</b>		
Vehicle Service Center	Mechanic	1
Vehicle Service Center	Service Writer	0.5
<b>Georgetown Utility Systems (GUS)</b>		
Systems Engineering	Project Coordinator	1
Systems Engineering	Technician	1
Systems Engineering	Program Coordinator	1
Electric Admin	Utility Safety Coordinator	1
Electric T&D	Substation Technician	1
<b>Management Services</b>		
Legal	Administrative Assistant III	1
<b>Police</b>		
Animal Services	Animal Shelter Technician	0.5
<b>TOTAL NEW POSITIONS</b>		<b>8.5</b>

## Frozen Positions 2012/13

Division/Dept	FROZEN POSITIONS	FTEs
<b>Police</b>		
Operations	Police Officers	2
<b>TOTAL FROZEN POSITIONS</b>		<b>2</b>

## Eliminated Positions 2012/13

Division/Dept	ELIMINATED POSITIONS	FTEs
<b>Community Development</b>		
Inspections	Combination Building Inspectors	2
Planning	Director of Community Development	1
Planning	Development Engineer Associate	1
<b>Downtown &amp; Community Services</b>		
Parks Administration	Director of Community Services	1
Library	Librarian/Asst	1
Parks	Parks Maintenance Worker I	1
<b>Finance &amp; Administration</b>		
Municipal Court	Customer Service Rep	1
<b>Fire Services</b>		
Support Services	Administrative Assistant III	1
<b>Management Services</b>		
Economic Development	Economic Development Program Mgr	1
<b>Police</b>		
Operations	Warrant Officer	1
Administration	Administrative Assistant	1
<b>TOTAL ELIMINATED POSITIONS</b>		<b>12</b>

## Service Level Improvements Funded in Current Year (by Division)

Division / Dept	Description	FTE	Total	1X
<b>Downtown &amp; Community Services</b>				
Library	Arts & Culture Board		22,000	X
Parks	Booty's Park Renovations Option 1 - Contract		5,000	
Parks	PCI Compliance Requirement for Credit Cards		2,120	
CVB	App Subscription Renewal Fee		7,500	
CVB	Overtime for Events		4,785	
CVB	Additional Advertising (Billboards)		32,000	
CVB	Visitor Center Kiosk		2,000	X
CVB	Visitor Center Staffing (PT)	0.5	13,948	
Main Street	Way Finding Signage		650	
Main Street	Holiday Lighting - Light Up the Square Campaign		30,000	X
Main Street	Utilities for Year-Round Building Lights		1,500	
Main Street	Advertising for Downtown as a Year Round Destination		4,400	
		0.5	\$ 123,340	
<b>Finance</b>				
Facilities	Update Fac. Plan & Conduct Empl. Space Needs Assess		20,000	X
Facilities	Fire Alarm Detection System (City Hall, Parks, Tennis)		15,500	
Facilities	ADA Regulations Evaluation		10,000	X
Facilities	General Facilities Appraisals		15,000	X
Facilities	Warehouse Back Storage Concrete Work		14,000	X
Facilities	Men's & Women's Restroom / Locker Room Floor Tiling		36,000	X
IT	City Intranet-Initial Design and Startup Assistance		30,000	X
IT	Disaster Recovery for Data Center at New Safety Facility		75,000	X
IT	City Phone System Upgrade-Consultant Costs		30,000	X
Fleet	Upgrade Service Writer Position to Full time	0.5	30,872	
Fleet	Increase for Maintenance Contingency Account		10,000	
Fleet	Mechanic	1	92,046	
		1.5	\$ 378,418.00	
<b>Fire</b>				
Fire Billing SRF	Firehouse Inspection System Module		10,000	X
Fire Support Svcs	Propane Increase for Fire 5, Admin, Classroom & Training		2,200	
Fire Support Svcs	Utility Increase for Fire 5, Admin, Classroom & Training		25,000	
Fire Support Svcs	Fire Inspector Certification Pay		11,484	
			\$ 48,684	



Division / Dept	Description	FTE	Total	1X
<b>GUS</b>				
Systems Eng	Implementation for Asset Mgmt	2	1,143,215	
Systems Eng	Program Coordinator	1	81,479	
Electric Admin	Utility Safety & Training Program	1	133,041	
Electric Admin	Contract/Legal Review & Cubicle Additions		60,500	
Electric Admin	Vehicle for T&D Services Supervisor		37,768	X
Electric Ops	Telephone Budget Increase		5,400	
Electric Ops	Trailer Replacement not Included in ISF		23,000	X
Electric Ops	ROW Maintenance		75,000	
Electric Ops	LCRA Materials Aggregation Fee		3,000	
T & D	Transfer SCADA to T&D; Maintenance & Growth	1	286,181	
Environmental Svcs	Additional Brush Grinding Due to Amount Brought In		15,000	
Irrigation	Increase Production / Delivery of Reclaim Water for Parks		40,000	
Wastewater	Wastewater Treatment Plant Operations Increase		75,000	
Water	Plant Mgmt Production Inc and TCEQ Increased Fees		171,000	
Water Admin	Increase Cost to WWTP Re-permitting		5,000	
		5	\$ 2,154,584	
<b>Management Services</b>				
Legal	Administrative Assistant III	1	57,457	
City Secretary	Laser Fiche Conversion		50,000	X
Communications	Event Promotion - City Lights Theater		6,000	
Communications	Travel and Training Budget Increase		2,000	
		1	\$ 115,457.00	
<b>Police</b>				
Animal Services	Kennel Technician Increase from 20 to 40 hrs	0.5	24,047	
Animal Services	Standby Overtime for Animal Control Officers		1,659	
Animal Services	Contract Vet Services		8,800	
Animal Services	Increase Telephone Budget		1,425	
Code Enforcement	Overtime		3,589	
Operations	Austin Regional Intelligence Ctr Funding Increase		1,326	
Operations	Bullet Proof Vests		23,000	X
Operations	IT Forensics Investigations Hardware/Software		31,000	X
Operations	Crime View Mapping Software		16,105	
Operations	Incode to OSSI Software Interface		3,438	
		0.5	\$ 114,389	
<b>Transportation</b>				
Airport	Common Area Mowing Contract		58,500	
Airport	Airport Terminal Fire Alarm System		16,200	
Airport	Common Area Door Hangar Maintenance		10,000	
			\$ 84,700	
<b>GRAND TOTAL SERVICE LEVEL REQUESTS</b>		8.5	\$ 3,019,572	

## Internal Service Premiums

*\* With Programs*

Department	Facilities Maintenance	Fleet	Information Services	Joint Services	General
<b>General Fund</b>					
Transportation Administration			8,635		
Streets		202,265	77,719		
Planning	20,594	4,369	43,166		
Inspection Services	22,882	36,844	49,433		
Code Enforcement	9,153	26,801	24,296		
Municipal Court	25,878		26,727		
Fire Services Administration	213,581		26,640		
Fire Operations		141,255	372,954		
Environmental Services			4,943		
City Manager's Office	53,690	5,240	14,389		
General Government	29,712			2,503,201	
City Council	42,457		14,389		
Communications			9,593		
Downtown & Comm Services Admin	4,576		13,904		
Parks	152,505	166,645	88,058		
Recreation	576,576	22,480	92,693		
Library	197,095	10,687	88,058		
Police Administration	148,353	282,404	619,537		
Animal Services	39,027	16,157	36,443		
<b>Economic Development &amp; Tourism SRF</b>					
Convention & Visitors Bureau	39,171		13,904		
<b>Facilities Maintenance Fund</b>					
Facilities Maintenance		35,235	31,182		
<b>Fleet Management Fund</b>					
Vehicle Service Center	3,074	33,242	35,636		
<b>Joint Services Fund</b>					
Economic Development	19,245		9,593		
Main Street			4,635		
GUS Administration	123,644	5,124	29,660		
Systems Engineering		48,569	98,866		
Finance Administration	43,190		26,727		
Accounting			35,636		
Purchasing	34,126	14,270	31,182		
Utility Office	40,567	31,039	80,181		
Environmental & Conservation Services		14,926	9,887		
Human Resources	26,206		28,778		
Legal	3,060		14,389		

## Internal Service Premiums

\* With Programs

Department	Facilities Maintenance	Fleet	Information Services	Joint Services	General
<b>Information Services Fund</b>					
Information Resources	42,897	4,476	35,636		
GIS			17,818		
<b>Electric Fund</b>					
Electric Administration	14,000	452,029	244,695	3,569,942	701,122
<b>Water Services Fund</b>					
Administration		367,758	160,655	2,676,326	293,326
<b>Stormwater Drainage Fund</b>					
Stormwater Drainage		109,999	21,589	650,210	65,797
<b>Airport Fund</b>					
Airport Operations	122,523	24,789	8,635	45,720	51,045
<b>Total</b>	<b>2,047,782</b>	<b>2,056,603</b>	<b>2,550,861</b>	<b>9,445,399 *</b>	<b>1,111,290 **</b>

\* Excludes intergovernmental charges to GTEC of \$23,463

\*\* Excludes intergovernmental charges to GTEC of \$95,044

### Internal Service Fund premiums include:

#### Facilities Maintenance

- ▶ Contracts and repairs for buildings and grounds are charged to departments based on actual usage and charges.

#### Fleet

- ▶ Vehicle lease fees are charged to departments based on actual replacement costs. Maintenance fees are charged based on each department's prior year actual usage.

#### Information Technology

- ▶ Computer and software lease fees are charged to departments based on replacement costs and estimated usage.

#### Joint Services and General (nondepartment)

- ▶ Fees are charged to funds receiving administrative services from another fund based on a reasonable, rational basis. The following factors are used as applicable.
  - ▶ relative revenues
  - ▶ relative personnel
  - ▶ number of utility accounts
  - ▶ number of work orders
  - ▶ number of requisitions



## Transfers Between Funds

		TRANSFERS TO							
		General Fund	SRF	Fleet	Facilities	Joint Services	Information Technology	Water	Total Out:
TRANSFERS FROM	General Fund		80,053				24,500		104,553
	Gen Cap Projects		600,000	1,114,000			129,000		1,843,000
	SRF	20,000	320,000						340,000
	Facilities		20,000						20,000
	Electric	4,135,604		135,500	18,000	130,202	5,000	69,108	4,493,414
	Water Services	2,114,612			18,000	103,721			2,236,333
	Stormwater Drainage	158,826				30,400			189,226
	Total In:	6,429,042	1,020,053	1,249,500	36,000	264,323	158,500	69,108	9,226,526

### Interfund transfers include:

#### Dividend to General Fund:

- ▶ Per the City's Fiscal and Budgetary Policy, utility operations transfer seven percent of its gross billings for utility services to the General Fund as a payment of the profits of the fund or a return on investment. The total return on investment transfer to the General Fund is \$5,984,042 in 2012/13.

#### Other Transfers:

- ▶ Other transfers include grant matching, fire hydrant testing, and equipment purchases to other funds.

## General Fund Five Year Projections

	Projected FY13	Projected FY14	Projected FY15	Projected FY16	Projected FY17
<b>Beginning Fund Balance</b>	9,588,168	8,193,868	8,182,378	8,638,994	9,231,235
<b>Revenues</b>					
Property Taxes	9,872,504	11,617,310	13,422,591	14,428,041	15,248,795
Sales Tax	8,863,750	9,509,889	9,947,702	10,303,429	10,831,473
Sanitation Revenues	6,745,173	6,937,173	7,135,317	7,339,802	7,550,830
Interest	40,000	40,000	45,000	50,000	55,000
Administrative Charges	1,206,333	1,268,999	1,294,379	1,320,267	1,346,672
All Other Revenue	10,325,345	10,299,196	10,421,594	11,356,317	12,406,294
Return on Investment	5,950,929	6,090,030	6,245,898	6,406,109	6,569,183
Transfers In	445,000	445,000	445,000	445,000	445,000
<b>Total Revenues</b>	<b>43,449,034</b>	<b>46,207,596</b>	<b>48,957,481</b>	<b>51,648,964</b>	<b>54,453,248</b>
<b>Expenses</b>					
Transportation	3,728,039	3,959,379	4,122,853	4,152,010	4,396,689
Community Development	0	0	0	0	0
Finance and Administration	524,045	507,368	520,021	533,173	546,714
Fire Department	8,842,628	8,576,830	9,177,332	10,225,476	11,101,369
Management Services	3,136,939	3,579,587	3,958,844	4,083,910	4,239,051
Community Services	8,007,043	8,369,538	8,515,508	8,974,035	9,921,809
Police Department	10,906,243	11,331,835	11,998,001	12,599,728	13,083,347
Georgetown Utility Systems	7,112,642	7,339,617	7,560,888	7,789,425	8,025,168
Administrative Expense	2,503,201	2,526,880	2,577,418	2,628,966	2,681,545
Transfers Out	82,553	28,053	70,000	70,000	70,000
<b>Total Expenses</b>	<b>44,843,333</b>	<b>46,219,087</b>	<b>48,500,865</b>	<b>51,056,722</b>	<b>54,065,692</b>
<b>Ending Fund Balance</b>	<b>8,193,868</b>	<b>8,182,378</b>	<b>8,638,994</b>	<b>9,231,235</b>	<b>9,618,791</b>
<b>Contingency</b>	<b>7,873,416</b>	<b>8,182,378</b>	<b>8,638,994</b>	<b>9,231,235</b>	<b>9,618,791</b>
<b>Available Fund Balance</b>	<b>320,453</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Fund Balance as a Percent of Expenses</b>	<b>0.71%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Effective Tax rate</b>					
Debt Service	0.17363	0.22647	0.24570	0.26754	0.28087
Operations & Maint.	0.23637	0.28957	0.31297	0.32838	0.33723
<b>Total</b>	<b>0.41000</b>	<b>0.51604</b>	<b>0.55867</b>	<b>0.59592</b>	<b>0.61810</b>

## Water Services Fund Five Year Projections

	Projected FY13	Projected FY14	Projected FY15	Projected FY16	Projected FY17
<b>Beginning Fund Balance</b>	17,151,152	15,875,097	15,477,381	12,766,712	14,911,648
<b>Primary Revenues</b>					
<b>Water Services</b>	23,725,202	24,062,435	24,433,520	24,811,393	25,173,303
<b>Other</b>					
<b>Water</b>	1,818,521	1,977,678	2,027,109	2,078,022	2,130,463
<b>Wastewater</b>	967,453	1,073,129	1,105,323	1,138,482	1,172,637
<b>Irrigation</b>	0	0	0	0	0
<b>Total Primary Revenue</b>	26,511,177	27,113,242	27,565,951	28,027,897	28,476,402
<b>Primary Expenses</b>					
<b>Contracts</b>	3,706,792	3,797,377	3,890,267	3,985,523	4,083,208
<b>Water</b>	9,786,293	10,083,000	10,330,022	10,594,526	10,866,700
<b>Wastewater</b>	2,395,153	2,467,007	2,541,017	2,617,248	2,695,765
<b>Irrigation</b>	161,414	169,485	177,959	186,857	196,200
<b>CIP Expense</b>	6,902,000	10,364,000	16,247,000	8,660,000	12,161,000
<b>Total Primary Expenses</b>	22,951,652	26,880,869	33,186,266	26,044,154	30,002,874
<b>Other Revenue</b>					
<b>SIP Fees</b>	634,250	634,250	507,400	380,550	0
<b>Other</b>	102,120	102,120	102,120	102,120	102,120
<b>Bond Revenue</b>	0	4,241,000	8,303,000	5,598,000	3,824,000
<b>Total Other Revenue</b>	736,370	4,977,370	8,912,520	6,080,670	3,926,120
<b>Other Expenses</b>					
<b>Transfer Out</b>	1,760,764	1,784,370	1,810,346	1,836,797	1,862,131
<b>CAFR Adjustment</b>	0	0	0	0	0
<b>Debt Service</b>	3,811,185	3,823,088	4,192,528	4,082,679	4,495,410
<b>Total Other Expenses</b>	5,571,949	5,607,458	6,002,874	5,919,477	6,357,541
<b>Ending Fund Balance</b>	15,875,097	15,477,381	12,766,712	14,911,648	10,953,755
<b>Contingency</b>	4,566,000	4,566,000	4,566,000	4,566,000	4,566,000

The projections assume no water or wastewater retail rate increases through the five year horizon. Rates, capital improvements and system operations are reviewed as part of the annual budget planning process. Strategies for any identified potential shortfalls will be implemented as needed to eliminate the deficits.



## Electric Fund Five Year Projections

	Projected FY13	Projected FY14	Projected FY15	Projected FY16	Projected FY17
<b>Beginning Fund Balance</b>	5,874,514	9,567,451	7,176,734	4,019,367	5,642,286
<b>Primary Revenues</b>					
Electric Services	56,259,377	57,792,093	64,019,016	73,297,747	75,129,839
Other	1,254,993	1,271,679	1,288,865	1,306,567	1,324,801
<b>Total Primary Revenues</b>	57,514,369	59,063,772	65,307,881	74,604,314	76,454,640
<b>Primary Expenses</b>					
Contracts	31,351,122	37,890,510	44,771,309	48,446,993	51,147,534
Operations	11,076,724	11,514,408	12,120,835	12,758,505	13,429,008
Franchise Fees	1,494,474	1,535,350	1,581,410	1,628,853	1,677,718
CIP Expense	3,083,000	3,747,000	3,010,000	3,410,000	4,060,000
<b>Total Primary Expenses</b>	47,005,320	54,687,268	61,483,555	66,244,351	70,314,260
<b>Other Revenue</b>					
Interest	60,000	60,000	60,000	60,000	60,000
Other	600,000	600,000	600,000	600,000	600,000
Bond Revenue	0	0	0	0	0
<b>Total Other Revenue</b>	660,000	660,000	660,000	660,000	660,000
<b>Other Expenses</b>					
Transfer Out	4,288,859	4,402,061	4,529,623	4,661,011	4,796,342
CAFR Adjustment	0	0	0	0	0
Debt Service	3,187,254	3,025,160	3,112,071	2,736,032	2,741,013
<b>Total Other Expenses</b>	7,476,113	7,427,221	7,641,694	7,397,043	7,537,355
<b>Ending Fund Balance</b>	9,567,451	7,176,734	4,019,367	5,642,286	4,905,311
<b>Contingency</b>	3,525,000	3,525,000	3,525,000	3,525,000	3,525,000

The projections assume no retail electric rate increases through the fiveyear horizon. Rates, purchased power costs and system operations are reviewed as part of the annual budget planning process. Strategies for any identified potential shortfalls will be implemented over time to mitigate the potential deficit.

# Utility Rate Schedule

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## Electric Rates (effective on billings after 01/05/08)

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### All Customers

Power Cost Adjustment	Variable
Residential Sales Tax	Inside City Limits: 2.00% of total electric charges Outside City Limits: None
Commercial Sales Tax	Inside City Limits: 8.25% of total electric charges Outside City Limits: 6.25% of total electric charges

### Residential Service

Customer Charge:	\$6.00 per month
Energy Charge:	\$0.1046 per kWh

### Small General Service

Customer Charge:	\$12.00 per month
Energy Charge:	\$0.1020 per kWh

### School Service

Customer Charge:	\$12.00 per month
Energy Charge:	\$0.1146 per kWh

### Municipal Service

Customer Charge:	\$12.00 per month
Energy Charge:	\$0.0939 per kWh

### Large General Service

Customer Charge:	\$20.00 per month
Demand Charge:	\$7.45 per kW, but not less than \$372.50
Energy Charge:	\$0.0722 per kWh
Minimum Bill:	\$392.50

### Industrial

Customer Charge:	\$50.00 per month
Demand Charge:	\$6.30 per kW, but not less than \$3,150.00 per month
Energy Charge:	\$0.0712 per kWh
Minimum Bill:	\$3,200.00

### Large Industrial Service

Customer Charge:	\$100.00 per month
Demand Charge:	\$5.30 per kW, but not less than \$10,600.00
Energy Charge:	\$0.0697 per kWh
Minimum Bill:	\$10,700.00

**Municipal Street Light Service**

100 Watt HPL	\$4.75 (35 kWh)*
200 Watt HPL	\$8.66 (71 kWh)*
250 Watt HPL	\$10.36 (86 kWh)*
400 Watt HPL	\$16.12 (137 kWh)*

**Retail Street Light Service**

100 Watt HPL	\$5.05 (35 kWh)*
200 Watt HPL	\$9.36 (71 kWh)*
250 Watt HPL	\$11.16 (86 kWh)*
400 Watt HPL	\$17.42 (137 kWh)*

**High Pressure Sodium Lighting**

100 Watt HPL	\$8.05 (35 kWh)*
200 Watt HPL	\$13.81 (71 kWh)*
250 Watt HPL	\$15.81 (86 kWh)*
400 Watt HPL	\$22.27 (137 kWh)*

\*Includes applicable Power Cost Adjustment (PCA)

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**Water Rates (effective 01/01/12)**


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	<u>Customer Charge</u>	
	<u>Inside City</u>	<u>Outside City</u>
5/8inch meter	\$16.50 per month	\$21.80 per month
3/4 inch meter	\$18.50 per month	\$23.80 per month
1 inch meter	\$28.92 per month	\$35.56 per month
1 1/2 inch meter	\$53.58 per month	\$66.82 per month
2 inch meter	\$85.95 per month	\$107.14 per month
3 inch meter	\$193.42 per month	\$235.83 per month
4 inch meter	\$289.05 per month	\$355.31 per month
6 inch meter	\$549.08 per month	\$681.57 per month
8 inch meter	\$855.45 per month	\$1067.44 per month
Cost per 1,000 gallons:	\$2.25	\$2.60

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**Non-Potable Water Rates (effective 01/01/11)**


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Cost per 1,000 gallons	\$1.05
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**Conservation Water Rates (effective 01/01/11)**


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Residential Only - Effective on Billings June 1 – October 31 and any other billing periods if authorized by the City based on drought conditions and water demand.

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	<u>Inside City</u> <u>Per 1,000 gallons</u>	<u>Outside City</u> <u>Per 1,000 gallons</u>
0 to 18,000 gallons	\$2.25	\$2.60
19,000 through 29,000 gallons	\$3.00	\$3.35
30,000 through 39,000 gallons	\$4.50	\$4.85
40,000 through 74,000 gallons	\$6.00	\$6.35
Over 74,000 gallons	\$7.50	\$7.85



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### Wastewater Rates (effective 4/1/07)

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#### Residential and Small Commercial

Net Monthly Rate:

Flat Rate Inside City Limits:	\$29.25 per month
Flat Rate Outside City Limits:	\$33.60 per month

Low income residential discount: 20% below current flat rate for qualifying households

#### Commercial

Net Monthly Rate:

a. Inside City Limits

1. Customer Charge:	\$ 44.25 per month
2. Volumetric Charge*:	\$ 2.35 per 1,000 gallons

b. Outside City Limits

1. Customer Charge:	\$ 50.90 per month
2. Volumetric Charge*:	\$ 2.70 per 1,000 gallons

#### High Strength Commercial

Net Monthly Rate:

a. Inside City Limits

1. Customer Charge:	\$ 44.25 per month
2. Volumetric Charge*:	\$ 3.70 per 1,000 gallons

b. Outside City Limits

1. Customer Charge:	\$ 50.90 per month
2. Volumetric Charge*:	\$ 4.30 per 1,000 gallons

#### Large Commercial

Net Monthly Rate

a. Inside City Limits

1. Customer Charge:	\$ 78.60 per month
2. Volumetric Charge*:	\$ 2.35 per 1,000 gallons

b. Outside City Limits

1. Customer Charge:	\$ 90.40 per month
2. Volumetric Charge*:	\$ 2.70 per 1,000 gallons

#### Multifamily

Net Monthly Rate:

a. Inside City Limits

1. Customer Charge:	\$105.15 per month
2. Volumetric Charge*:	\$ 2.35 per 1,000 gallons

b. Outside City Limits

1. Customer Charge:	\$120.90 per month
2. Volumetric Charge*:	\$ 2.70 per 1,000 gallons

*\*The volumetric charges are calculated using the actual water consumption billed per month.*

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### Garbage Rates (effective 10/01/12)

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All customers inside city limits must pay garbage. Customers outside city limits have the option to select City garbage pickup.

Sales Tax on Garbage Service: Residential and Commercial  
Inside City Limits: 8.25%  
Outside City Limits: 6.25%

Residential Rate: Inside City Limits \$16.00 (includes recycling)  
Outside City Limits \$22.00 (with Georgetown utilities)

Non-Residential Rate: Varies - Rates will be set by type, amount and frequency of service

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### Stormwater Drainage Fees (effective 3/1/12)

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All residential customers within the city limits must pay a monthly charge of \$4.75. Non-residential customers within the city limits must pay \$4.75 per unit (2,808 square feet) which is calculated on the total square footage of impervious cover on the property.

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### Utility Deposit Requirements and Service Charges

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- ☒ Residential Deposit - \$150.00 (cash, check or credit card); Will be waived with qualifying 12- month letter of credit.
- ☒ Non-Residential Deposit - 1/6 Estimated Annual Bill. May substitute a Letter of Credit from a bank or surety bond. Will waive with a qualifying 36-month letter of credit.
- ☒ Meter Tampering Fee - \$300.00 per incident
- ☒ Payment Plan Administration Fee - \$20.00
- ☒ Late Payment - 10%
- ☒ Insufficient Check Charge - \$30.00
- ☒ Disconnect Service Charge for Delinquent Bill or Insufficient Check - \$30.00
- ☒ Same Day Connect or Reconnect Fee - \$50.00 (additional)
- ☒ After Hours Reconnect Fee - \$50.00 (additional)
- ☒ Temporary Service (5 days) - \$60.00
- ☒ New or Transfer Account Charge - \$30.00
- ☒ Meter Test - At Cost
- ☒ Credit Cards: Discover, VISA and MasterCard accepted
- ☒ Online payments accepted (<http://www.georgetown.org/departments/billing/payments.php>)