# INTERNAL SERVICE FUNDS



2017 Georgetown Wellness 5K

#### EV2010 Appual Dudge

### INTERNAL SERVICE FUNDS

Internal Service Funds Overview	149
Information Technology	150
Facilities Maintenance	155
Fleet Services	159
Self-Insurance Fund	162

# **INTERNAL SERVICE FUNDS OVERVIEW**

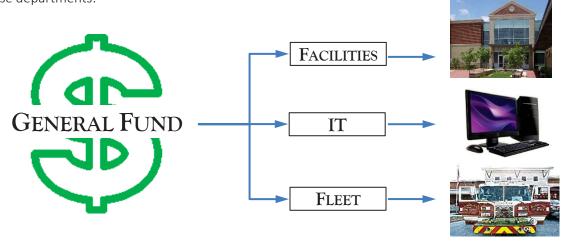
### **OVERVIEW**

The City of Georgetown utilizes four Internal Service Funds (ISFs). Three of the funds manage the capital replacement and asset management of vehicles, facilities, and technology items. The fourth ISF manages the City's health and wellness benefits program.

The fleet, facilities, and technology funds receive money from the other operating funds, like the General Fund, to purchase necessary equipment like fire trucks or computers. The operating funds pay not only for the capital purchase of the item, but also a portion of its future replacement. This prepaid amount is called the "lease back rate", and is employed to help keep capital replacement costs steady and avoid large swings when expensive equipment is due to be replaced.

The health and wellness fund receives contributions from both the City as well as the employees to pay for medical and prescription costs.

For example, the General Fund as well as utility funds, transfer money to the ISF's for goods and services provided by those departments:



# **INFORMATION TECHNOLOGY FUND**

The Information Technology Fund provides computer hardware, software, training, GIS analysis, and staff support to all City departments. The allocation methodology was reviewed and adjusted in 2017 to adhere to best practices for municipal cost recovery for Georgetown's size. Cost allocations are based upon the usage of the City-wide systems, the Departments' specific business systems, and capital replacement. This updated model will be the basis for the future of the City's IT cost recovery, as well as provide cash funding for infrastructure replacement.

### FISCAL YEAR 2018

**Total revenues** are budgeted to be \$6.7 million, which represents an increase of 29.4% relative to the FY2017 Projection. Revenues in this fund are based on the replacement schedules of IT equipment, the implementation of new systems, and the cost of IT operations.

*Total expenditures* are budgeted to be \$6.7 million, which represents an increase of 23.8% relative to the FY2017 Projection.

Several enhancements are planned for FY2018. As the City begins the implementation process for a new Enterprise Resource Planning (ERP) System, the IT Department will play a key role in the development, implementation, and maintenance of the new system. A new staff member will support the anticipated demand of the ERP system and implementation process. Additionally, in order to enhance the IT security for the City, a two-factor authentication application project is proposed to be implemented in FY2018.

### **Proposed Enhancements:**

- Senior System Analyst for ERP (1/1/2018 Start Date): A Senior Analyst is proposed to help with the implementation and additional application administration that will be necessary for the successful execution of the cloud based ERP. This new system will be combining several systems and require additional application administration. Proposed Cost: \$78,000.
- Two Factor Authentication: Enhance IT security for the City in order to prevent phishing attacks and brute force logins. This security tool will eliminate these risks. Proposed Cost: \$65,000.
- *ERP Operating Costs:* Operational costs for the new ERP System will be required for the first year of the project to cover the license subscription costs that are not eligible for debt funding. Proposed Cost: \$570,000.
- Virtual Desktop Infrastructure (VDI) Growth: There has been growth in the number of employees who use VDI Clients. Specifically, the new Customer Information System (CIS) software will require more resources to be allocated to each VDI Client on the application. Proposed Cost: \$45,000.

The IT Allocation model has been updated to recover these costs in FY2018, resulting in increases to other major funds. The IT fund is projected to have ending fund balance of \$613,114 to use for future replacement costs.



			EV0.04.7		EV2.04.0	
	FV2016 Actual	EV2017 Budget	FY2017	FY2018 Base	FY2018	EV2019 Budget
Beginning Fund Balance	FY2016 Actual 423,657	FY2017 Budget 394,592	Projected 793,788	584,789	Changes	FY2018 Budget 584,789
beginning runu balance	423,037	334,332	793,766	304,703	-	304,703
			FY2017		FY2018	
Revenues	FY2016 Actual	FY2017 Budget	Projected	FY2018 Base	Changes	FY2018 Budget
IT Fees	4,773,133	5,164,084	5,164,084	6,661,303	-	6,661,303
Transfer	434,190	3,340	3,340		35,800	35,800
Other Revenue	10,315	9,400	7,000		-	-
Grand Total	5,217,638	5,176,824	5,174,424	6,661,303	35,800	6,697,103
			FY2017		FY2018	
Expenses	FY2016 Actual	FY2017 Budget	Projected	FY2018 Base	Changes	FY2018 Budget
Personnel	1,548,492	1,967,403	1,878,749	2,091,750	78,203	2,169,953
Operations	1,802,307	2,509,919	2,523,194	2,815,295	636,607	3,451,902
Capital	1,339,688	896,085	886,085	874,085	80,800	954,885
Internal Service Funds	167,914	95,395	95,395	92,038	-	92,038
Other	-	-	-	-	-	-
Transfer	-	-	-	-	-	-
Grand Total	4,858,401	5,468,802	5,383,423	5,873,168	795,610	6,668,778
_			FY2017		FY2018	
v (	FY2016 Actual	FY2017 Budget	Projected	FY2018 Base	Changes	FY2018 Budget
Ending Fund Balance	782,895	102,614	584,789	1,372,924	(759,810)	613,114
CAFR Adjustment	10,893	-	-	-	-	-
Available Fund Balance	793,788	102,614	584,789	1,372,924	(759,810)	613,114

# **INFORMATION TECHNOLOGY**

### DEPARTMENT DESCRIPTION

The Information Technology (IT)
Department provides information
and technology management
services for the City. The
Department provides application
support, network infrastructure
management, and the telephone
system. Additionally, the
Department manages the
Information Technology Internal
Services (ISF) Fund.



### MAJOR DEPARTMENT ACCOMPLISHMENTS FOR FY2017

- ✓ Supported the initial phases of the Customer Information System.
- ✓ Assisted in the implementation of PerfectMind parks management software and WorldDox legal document management system.
- ✓ Implemented a new IT support ticket management and tracking software.
- ✓ Supported 8 additional software application projects including new applications, upgrades, and the addition of software functionality.
- ✓ Successfully outsourced management of the City's printer and copier fleet.
- ✓ Continued refining and implementing the new consumption based IT budget cost allocation model.
- ✓ Increased staff capacity to support Public Safety technology demands through the addition of staff, equipment, and other tools.
- ✓ Completed initiatives to further increase IT's capacity to support Fire and Police technology needs.
- ✓ Implemented the new Storage Area Network.
- ✓ Completed 10 upgrades/replacements of IT hardware infrastructure components.
- ✓ Successfully migrated web development responsibilities into IT from Public Communications.
- ✓ Supported selection process for a new ERP software.
- ✓ Initiated a pilot of cloud based disaster recovery.

### MAJOR DEPARTMENT GOALS & STRATEGIES FOR FY2018

- Complete a strategic plan for Information Technology.
- Support GUS in the successful completion of the Customer Information System project.
- Support the completion of the selection process for the ERP software and begin implementation.
- Successfully implement a new contract management software for the Legal department.
- Implement Microsoft Office 365 and other Microsoft cloud based productivity tools.
- Retire two existing enterprise software products that are being replaced by functionality in other existing systems.
- Complete build out of the Cloud based disaster recovery pilot system.
- Establish performance measures to track the effectiveness of IT servcies.

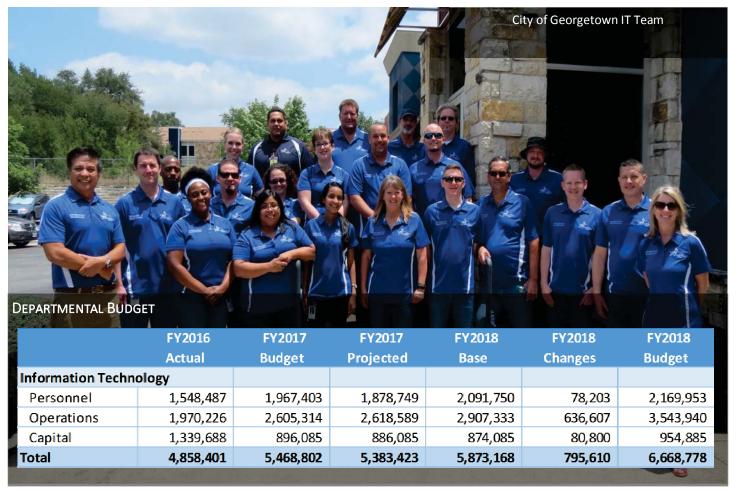


### Notable Budget Item(s)

System Analyst for ERP Implementation \$78,000

Virtual Desktop Growth: \$45,000

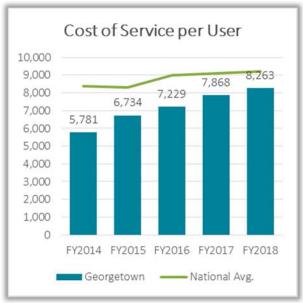




### **DEPARTMENTAL PERFORMANCE MEASURES**

Cost of service per user/per year is an important measure because it reflects the growing use of technology by the City's various busi-ness units. Software applications in particular are becoming an increasingly important tool for dealing with work demands gener-ated by growth, online services, and the need for rapid access to information. Software purchases, however, generate costs for the IT department in the form of hardware expansion, increased maintenance, and system administration. The cost per user for IT went up slightly to \$8,263, largely due to expansions of software licensing and planned costs of a new ERP system. The national av-erage cost of service for local government is \$9,200 per employee.

Percent of servers virtualized is key to measuring the IT Department's work to leverage new technologies that reduce the costs of in-creased software implementation. Virtualization delivers very high return on investment by minimizing the need to purchase hard-ware to provision new servers or to expand existing servers. In the future, this measure should include the use of "cloud" based infra-structure. The FY2017 percent of servers virtualized was 93%.





THIS PAGE INTENTIONALLY LEFT BLANK.

# **FACILITIES MAINTENANCE FUND**

The Facilities Maintenance Fund provides janitorial services, light maintenance, equipment repair and replacement (copiers, HVAC, etc.), landscape maintenance, building repair and replacement (roofs, painting, carpet, etc.) on an established schedule for all City buildings. Charges for services to each department are made based on predetermined lease fees, using square footage occupied and cost of services as the basis.

### FISCAL YEAR 2018

Total revenues are budgeted to be \$3.2 million, which represents a decrease of 1.6% relative to the FY2017 Projection.

**Total expenditures** are budgeted to be \$3.4 million, which represents a decrease of 2.4% relative to the FY2017 Projection. The decrease in personnel expenses from FY2017 Budget to the FY2018 Budget is due to a reorganization of a position to the General Fund. There are no proposed enhancements to this fund.

						•
v	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Base	FY2018 Changes	FY2018 Budget
Beginning Fund Balance	469,064	364,386	771,005	591,825		591,825
	FY2016	FY2017	FY2017		FY2018	FY2018
Revenues	Actual	Budget	Projected	FY2018 Base	Changes	Budget
Facilities Fees	3,111,814	3,312,172	3,312,172	3,257,190	-	3,257,190
Interest	8,238	5,000	8,238	9,000	-	9,000
Transfer In	-	25,000	-		-	-
Other	-	-			-	-
Grand Total	3,120,052	3,342,172	3,320,410	3,266,190	-	3,266,190
	FY2016	FY2017	FY2017		FY2018	FY2018
Expenses	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Base	FY2018 Changes	FY2018 Budget
Expenses Personnel				FY2018 Base 444,430		
	Actual	Budget	Projected			Budget
Personnel	Actual 605,609	Budget 555,935	Projected 474,108	444,430		Budget 444,430
Personnel Operations	Actual 605,609 313,583	Budget 555,935 288,633	Projected 474,108 325,328	444,430 410,486		Budget 444,430 410,486
Personnel Operations Capital Replacement	Actual 605,609 313,583	Budget 555,935 288,633	Projected 474,108 325,328	444,430 410,486		Budget 444,430 410,486
Personnel Operations Capital Replacement Other	Actual 605,609 313,583 1,905,732	Budget 555,935 288,633 2,700,154	Projected 474,108 325,328 2,700,154	444,430 410,486 2,558,046	Changes	Budget 444,430 410,486 2,558,046
Personnel Operations Capital Replacement Other	Actual 605,609 313,583 1,905,732	Budget 555,935 288,633 2,700,154	Projected 474,108 325,328 2,700,154	444,430 410,486 2,558,046	Changes	Budget 444,430 410,486 2,558,046
Personnel Operations Capital Replacement Other	Actual 605,609 313,583 1,905,732 - 2,824,924	Budget 555,935 288,633 2,700,154 - 3,544,722	Projected 474,108 325,328 2,700,154 - 3,499,590	444,430 410,486 2,558,046	Changes	Budget 444,430 410,486 2,558,046 - 3,412,962
Personnel Operations Capital Replacement Other Grand Total	Actual 605,609 313,583 1,905,732 - 2,824,924 FY2016	Budget 555,935 288,633 2,700,154 - 3,544,722 FY2017	Projected 474,108 325,328 2,700,154 - 3,499,590  FY2017	444,430 410,486 2,558,046 - 3,412,962	Changes	Budget 444,430 410,486 2,558,046 - 3,412,962
Personnel Operations Capital Replacement Other Grand Total	Actual 605,609 313,583 1,905,732 - 2,824,924 FY2016 Actual	Budget 555,935 288,633 2,700,154 - 3,544,722 FY2017 Budget	Projected 474,108 325,328 2,700,154 - 3,499,590  FY2017 Projected	444,430 410,486 2,558,046 - 3,412,962 FY2018 Base	Changes	Budget 444,430 410,486 2,558,046 - 3,412,962 FY2018 Budget

# **FACILITIES MAINTENANCE**

### **DEPARTMENT DESCRIPTION**

The Facilities maintenance Department provides building maintenance, Heating Ventilating (HVAC) Air conditioning maintenance, minor renovations, janitorial services, landscape services, equipment replacement and emergency repairs for 33 municipal buildings (507,924 sq. ft.). The Department is responsible for the Facilities Internal Service Fund. The fund provides a repair and replacement schedule for various building maintenance items and equipment, and charges a lease fee to each building occupant to fund The department the repairs. conducts monthly inspections of each facility to identify existing or potential problems and corrects those situations.



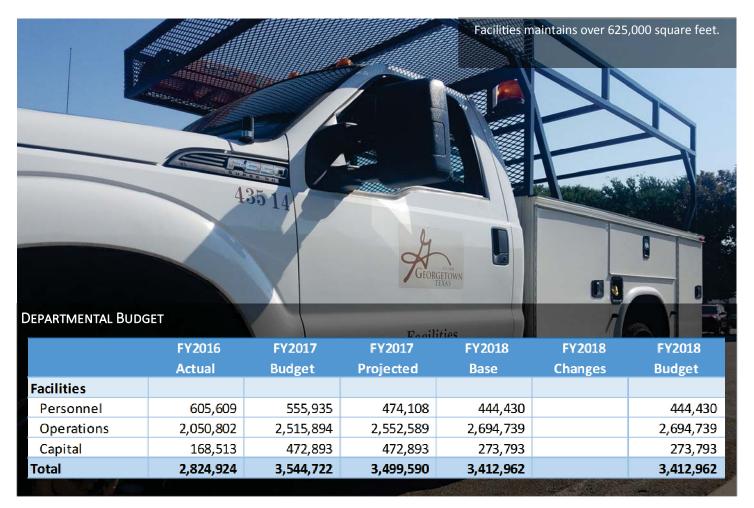
### MAJOR DEPARTMENT ACCOMPLISHMENTS FOR FY2017

- ✓ Completed ADA transition projects for the Parks Administration Building, Library, Recreation Center, and Community Center.
- ✓ Contributed to the design of Downtown West by evaluating the impact of the design on facility maintenance cost.
- ✓ Replaced the Art Center roof.
- ✓ Upgraded the security camera system at the Library and Recreation Center.
- ✓ Painted the interior of the Recreation Center and Library.
- ✓ Replaced carpets in various facilities.
- ✓ Continued preventative maintenance program to improve efficiency and enhance customer service.
- ✓ Completed the Downtown Parking lot at 8<sup>th</sup> and Martin Luther King Street.
- ✓ Consolidated citywide Landscaping Agreement.
- ✓ Scheduled HVAC replacements.



### MAJOR DEPARTMENT GOALS & STRATEGIES FOR FY2018

- Sustain quality maintenance of City public facilities to foster a safe and positive atmosphere for employees and residents.
- Complete ADA transition work for the City's five fire stations.
- Provide preventative maintenance services on all HVAC equipment, elevators, emergency generators, landscaping, and fire protection systems to ensure optimum operational efficiency and extend the life of capital investments.
- Modify and update the internal service fund to ensure a full cost recovery for facility repairs and services and establish funds for major repairs.
- Complete citywide parking lot maintenance at various locations.
- Replace furniture at the Library, Recreation Center, and Community Center.
- Replace the roof on Fire Station 3.
- Complete various flooring and painting projects throughout City buildings.
- Complete exterior painting at Fire Station 3 and 4.
- Complete the final phase of the three year Facility Capital repair plan for ADA.
- Establish meaningful performance measures to better evaluate department performance.



### **DEPARTMENTAL PERFORMANCE MEASURES**

One of the major goals of the Facilities Maintenance Department is to maintain an active assessment of City assets and their functionality, technical maintenance services, and overall building images and aesthetics. Department management measures functionality to ensure the provision of quality maintenance of City public facilities to foster a safe and positive atmosphere for employees and citizens. Additionally, monitoring the comprehensive replacement schedule provides the Department with an accurate evaluation of the condition of City buildings and their major components. Overall aesthetics and building image are also monitored to ensure that both internal and external finishes of buildings are properly maintained for quality provision of service while protecting the City's investments. Recent additions of the Public Safety Operations and Training Center, located at 3500 DB Wood Road in 2015 and the West Side Service Center at 5511 Williams Drive in 2016 have added over 100,000 square feet of facilities to be maintained by the department.

*Work Order Growth* measures workload through the number of work orders received. In FY2017, Facilities received 1,924 work orders. This represents a 37% increase over the past three years. As the City continues to grow, the number of work orders will increase.

In FY2018, the City will begin an organization wide Performance Management Program to help improve service delivery and increase efficiency. Facilities will be part of this initiative and develop new performance measures.



THIS PAGE INTENTIONALLY LEFT BLANK.



# FLEET SERVICES FUND

The Fleet Maintenance Fund finances repair and replacement for vehicles, necessary equipment, and specialized equipment. Charges for services are based on annualized replacement and maintenance costs of each vehicle.

### FISCAL YEAR 2018

**Total revenues** are budgeted to be \$5.6 million, which represents a decrease of 5.5% relative to the FY2017 Projection. Revenues in this fund are based on the replacement schedules of all vehicles in the City. For this reason, the revenues and costs fluctuate from year to year.

Total expenditures are budgeted to be \$6.4 million, which represents an increase of 45% relative to the FY2017 Projection. One fire truck planned for replacement in FY2017 has been moved to FY2018, resulting in this large variance. Public safety vehicles planned for replacement in FY2018 include a Fire Rescue Truck, Fire Brush Truck, eight Police sedans, and two Police SUVs. The public safety vehicles are funded with Certificate of Obligation debt amortized over five to ten years. The Fleet Fund also will begin phasing in a plan to replace several vehicles previously held back for replacement. A list of holdback units is available in the Reference Section of this document. A list of new vehicles associated with service level enhancements in other departments is provided on the following page. Holdback and new vehicles are funded with cash.

	FY2016	FY2017	FY2017	FY2018	FY2018	FY2018
<b>-</b>	Actual	Budget	Projected	Base	Changes	Budget
Beginning Fund Balance	1,432,073	1,337,221	2,034,084	4,420,162	-	4,420,162
	FY2016	FY2017	FY2017	FY2018	FY2018	FY2018
Revenues →	Actual	Budget	Projected	Base	Changes	Budget
Vehicle Lease Fees.	1,527,659	1,610,203	1,610,203	1,644,625	51,271	1,695,896
Transfer In	1,454,556	2,685,500	2,685,500	1,799,000	641,100	2,440,100
Vehicle Maint. Fees	1,341,929	1,449,238	1,449,238	1,436,684	18,940	1,455,624
Interest	12,267	7,000	7,000	7,000	-	7,000
Sale of Vehicles	-	-	173,794		-	-
Other	-	-			-	-
Grand Total	4,336,411	5,751,941	5,925,735	4,887,309	711,311	5,598,620
	FY2016	FY2017	FY2017	FY2018	FY2018	FY2018
Expenses	Actual	Budget	Projected	Base	Changes	Budget
Capital Replacement and Insurance	2,374,528	3,392,868	1,915,000	4,077,868	692,371	4,770,239
Contracts and Leases	158,958	222,954	222,954	200,000	-	200,000
Operations	518,097	657,099	632,181	657,099	18,940	676,039
Other	-	-	-	-	-	-
Personnel	593,406	680,393	670,348	692,307	-	692,307
Transfer	-	-	-	-	-	-
Internal Service Fund	109,952	99,174	99,174	96,693	-	96,693
Grand Total	3,754,941	5,052,488	3,539,657	5,723,967	711,311	6,435,278
	FY2016	FY2017	FY2017	FY2018	FY2018	FY2018
▼ Control of the con	Actual	Budget	Projected	Base	Changes	Budget
Ending Fund Balance	2,013,543	2,036,674	4,420,162	3,583,504	-	3,583,504
CAFR Adjustment	20,541	-	-	-	-	-
Reserve for Capital	-	-	1,400,000	-	-	-
Available Fund Balance	2,034,084	2,036,674	3,020,162	3,583,504	-	3,583,504

# **FLEET SERVICES**

### **DEPARTMENT DESCRIPTION**

The Fleet Services Department performs preventative maintenance and mechanical repairs on all City equipment and vehicles. The goal of the Department is to ensure safe, efficient operations while minimizing future replacement needs. The department manages the Fleet Services Fund, writes specifications for new vehicle and equipment purchases, and performs new product research.



### MAJOR DEPARTMENT ACCOMPLISHMENTS FOR FY2017

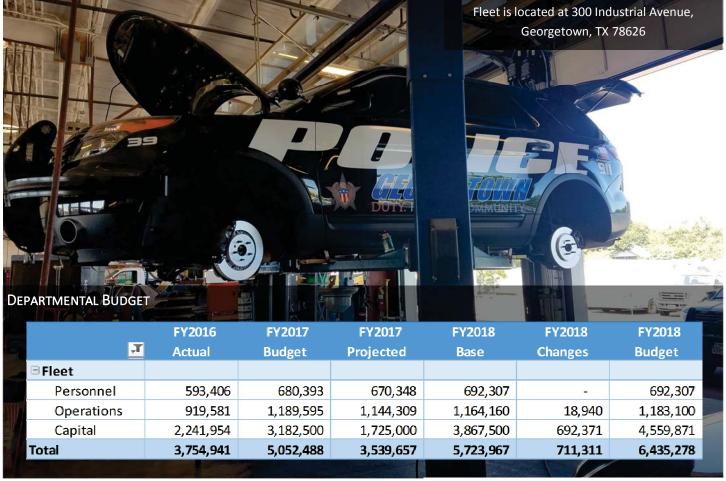
- ✓ Recognized by the National Institute for Automotive Service Excellence Blue Seal of Excellence Program for the 9<sup>th</sup> year in a row.
- ✓ Purchased mobile lift system for heavy vehicle repair.
- ✓ Passed TCEQ inspection ensuring compliance and safety at the City's fuel site.
- ✓ Implemented first year of a four year plan to replace the city-wide twoway radios.
- ✓ Identified hold-back vehicles that needed to be added to the ISF replacement schedule for the 2018 budget.
- ✓ Equipped Street department water truck with newer chassis from replaced dump truck.
- ✓ Replaced 18 vehicles, 1 backhoe, 5 mowers and a tractor.
- ✓ Purchased 6 vehicles, 1 mini-excavator and 3 trailers.

### MAJOR DEPARTMENT GOALS & STRATEGIES FOR FY2018

- Ensure a safe and efficient fleet for City operations.
- Preserve mechanical, electrical and hydraulic integrity of the City's fleet, thus extending the useful life of City assets.
- Increase efficiency & cost-effectiveness by balancing staff and outside resources.
- Provide outstanding customer service for all customers.
- Increase professionalism for mechanics by obtaining additional ASE and EVT Certifications.
- Continue to research alternative fuels for use in City fleet, such as propane conversions for existing vehicles.
- Continue to work with our Information Technology department to develop reports for our new EAM Fleet software.
- Maintain the integrity of the City's fleet through effective management of the Fleet Internal Service Fund; continue replacing critical hold-back vehicles.
- Purchase 44 vehicles, 9 equipment/trailers.
- Obtain the best value for the City by rebidding the Citywide fuel contract.
- Establish meaningful performance measures to track the effectiveness of fleet servcies.



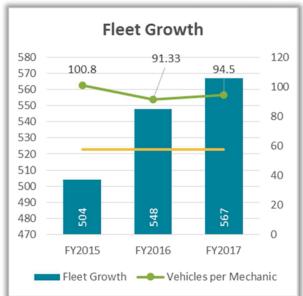




### **DEPARTMENTAL PERFORMANCE MEASURES**

*Fleet growth* measures work load through the ratio of number of fleet assets to mechanics on staff. Government Fleet Magazine recommends 57.5 vehicles per mechanic, and is used as a tool for considering additional mechanics for Fleet Services.

Percent of Budget Outsourced measures the amount of maintenance dollars spent with outside vendors as compared to total maintenance dollars spent at Fleet Services. For example, sending fire trucks to a shop that specializes in fire apparatus repair. Many times these outside shops have specialized equipment and technical knowledge that can have the vehicle back on the road sooner while allowing Fleet Services to focus on priority repairs. Outsourcing repairs is not a replacement for technicians, it is used to compliment the services performed by Fleet Services in an effort to increase uptime. The percent of budget outsourced for FY2017 was 30%.



### **AWARDS/ACCREDITATIONS**

The Fleet Shop is *ASE Blue Seal recognized* for nine consecutive years. The Department currently has five ASE Master Technicians and two Master Fire Apparatus Technicians. Automotive Service Excellence and Emergency Vehicle Technician are independent third party certifications that impartially verify technicians' knowledge. Fleet Services staff currently holds 93 ASE and EVT certifications.



# SELF-INSURANCE FUND

The Self-Insurance Fund accounts for the revenues and expenses related to employee health benefits. The City provides health and dental benefits for full-time employees. The City transitioned to a self-funded medical plan from the traditional fully insured model in FY2014 to help lower costs and maintain stability in premiums.

As part of the overall move to the self-insurance model, increasing access to wellness events was a key strategy for the City. Throughout the year, the City offers wellness events like *Lunch & Learns*, flu shots, running groups, and biometric screenings free of charge to employees. Employee participation in wellness activities has increased significantly over the past two years. Biometric screening participation increased by 15%, and overall wellness program completion has more than tripled.

Staff worked with benefits consultants, as well as the City's General Government and Finance subcommittee, to establish two additional reserves within the fund. The "Incurred But Not Reported Reserve" (IBNR) provides an estimate of claims in process but not accounted for due to timing, and the "Rate Stabilization" protects the City against higher than expected claims in the current fiscal year and large increases in rates for catastrophic events from year to year.

At this time there are no projected increases for health insurance premiums in 2018 for the City and the employees and the two reserves are fully funded.



City Wellness 5K



City Dodgeball Tournament to kickoff United Way Campaign



City Running Group in San Gabriel Park



Cupid's Chase 5K



	FY2016	FY2017	FY2017	FY2018	FY2018	FY2018
<b>▼</b>	Actual	Budget	Projected	Base	Changes	Budget
Beginning Fund Balance	2,129,907	2,604,407	2,205,987	3,514,754	-	3,514,754
0 0						
	FY2016	FY2017	FY2017	FY2018	FY2018	FY2018
Revenues	Actual	Budget	Projected	Base	Changes	Budget
PPO Contributions	3,227,181	3,376,000	3,721,673	3,919,168	-	3,919,168
HDHP Contributions	2,621,797	2,658,500	2,627,614	2,765,767	-	2,765,767
Transfer In	-	-	1,306,881	324,000	-	324,000
Dental Contributions	-	325,000	325,000	425,000	-	425,000
Allocated Interest	7,771	4,000	4,000	4,000	-	4,000
Long Term Disability				100,000	-	100,000
Miscellaneous Revenue	16,785	-			-	-
Grand Total	5,873,534	6,363,500	7,985,167	7,537,935	-	7,537,935
	FY2016	FY2017	FY2017	FY2018	FY2018	FY2018
Expenses →	Actual	Dudget	Dunington	Daga	Changes	Dudget
		Budget	Projected	Base	Changes	Budget
Medical Claims	4,435,322	4,981,400	4,981,400	5,757,398	changes -	5,757,398
		_			changes - -	5,757,398 654,150
Medical Claims	4,435,322	4,981,400	4,981,400	5,757,398		5,757,398
Medical Claims Stop Loss Fees	4,435,322	4,981,400 590,000	4,981,400 590,000	5,757,398 654,150		5,757,398 654,150
Medical Claims Stop Loss Fees Dental Claims Fees HSA Contributions	4,435,322 624,391 -	4,981,400 590,000 300,000	4,981,400 590,000 304,000	5,757,398 654,150 435,700		5,757,398 654,150 435,700
Medical Claims Stop Loss Fees Dental Claims Fees HSA Contributions Special Services	4,435,322 624,391 - 322,358	4,981,400 590,000 300,000 330,000	4,981,400 590,000 304,000 341,000	5,757,398 654,150 435,700 361,000		5,757,398 654,150 435,700 361,000
Medical Claims Stop Loss Fees Dental Claims Fees HSA Contributions	4,435,322 624,391 - 322,358 248,333	4,981,400 590,000 300,000 330,000 260,000	4,981,400 590,000 304,000 341,000 315,000	5,757,398 654,150 435,700 361,000 340,000		5,757,398 654,150 435,700 361,000 340,000
Medical Claims Stop Loss Fees Dental Claims Fees HSA Contributions Special Services	4,435,322 624,391 - 322,358 248,333 167,050	4,981,400 590,000 300,000 330,000 260,000 175,000	4,981,400 590,000 304,000 341,000 315,000 145,000	5,757,398 654,150 435,700 361,000 340,000 150,000		5,757,398 654,150 435,700 361,000 340,000 150,000
Medical Claims Stop Loss Fees Dental Claims Fees HSA Contributions Special Services Long Term Disability	4,435,322 624,391 - 322,358 248,333	4,981,400 590,000 300,000 330,000 260,000	4,981,400 590,000 304,000 341,000 315,000	5,757,398 654,150 435,700 361,000 340,000 150,000		5,757,398 654,150 435,700 361,000 340,000 150,000
Medical Claims Stop Loss Fees Dental Claims Fees HSA Contributions Special Services Long Term Disability Other	4,435,322 624,391 - 322,358 248,333 167,050	4,981,400 590,000 300,000 330,000 260,000 175,000	4,981,400 590,000 304,000 341,000 315,000 145,000	5,757,398 654,150 435,700 361,000 340,000 150,000 100,000		5,757,398 654,150 435,700 361,000 340,000 150,000 100,000
Medical Claims Stop Loss Fees Dental Claims Fees HSA Contributions Special Services Long Term Disability Other	4,435,322 624,391 - 322,358 248,333 167,050 - 5,797,454	4,981,400 590,000 300,000 330,000 260,000 175,000	4,981,400 590,000 304,000 341,000 315,000 145,000	5,757,398 654,150 435,700 361,000 340,000 150,000 100,000	- - - - - -	5,757,398 654,150 435,700 361,000 340,000 150,000 100,000
Medical Claims Stop Loss Fees Dental Claims Fees HSA Contributions Special Services Long Term Disability Other	4,435,322 624,391 - 322,358 248,333 167,050 - 5,797,454	4,981,400 590,000 300,000 330,000 260,000 175,000	4,981,400 590,000 304,000 341,000 315,000 145,000	5,757,398 654,150 435,700 361,000 340,000 150,000 100,000 <b>7,798,248</b>	- - - - - - - - - - -	5,757,398 654,150 435,700 361,000 340,000 150,000 100,000 - 7,798,248
Medical Claims Stop Loss Fees Dental Claims Fees HSA Contributions Special Services Long Term Disability Other Grand Total	4,435,322 624,391 - 322,358 248,333 167,050 - 5,797,454 FY2016 Actual	4,981,400 590,000 300,000 330,000 260,000 175,000 - 6,636,400 FY2017 Budget	4,981,400 590,000 304,000 341,000 315,000 145,000 6,676,400 FY2017 Projected	5,757,398 654,150 435,700 361,000 340,000 150,000 100,000 <b>7,798,248</b> FY2018 Base	- - - - - -	5,757,398 654,150 435,700 361,000 340,000 150,000 - 7,798,248 FY2018 Budget
Medical Claims Stop Loss Fees Dental Claims Fees HSA Contributions Special Services Long Term Disability Other Grand Total  Ending Fund Balance	4,435,322 624,391 - 322,358 248,333 167,050 - 5,797,454	4,981,400 590,000 300,000 330,000 260,000 175,000	4,981,400 590,000 304,000 341,000 315,000 145,000	5,757,398 654,150 435,700 361,000 340,000 150,000 100,000 <b>7,798,248</b>	- - - - - - - - - - -	5,757,398 654,150 435,700 361,000 340,000 150,000 100,000 - 7,798,248
Medical Claims Stop Loss Fees Dental Claims Fees HSA Contributions Special Services Long Term Disability Other Grand Total  Ending Fund Balance CAFR Adjustment	4,435,322 624,391 - 322,358 248,333 167,050 - 5,797,454 FY2016 Actual 2,205,987	4,981,400 590,000 300,000 330,000 260,000 175,000 - 6,636,400 FY2017 Budget 2,331,507	4,981,400 590,000 304,000 341,000 315,000 145,000 6,676,400 FY2017 Projected 3,514,754	5,757,398 654,150 435,700 361,000 340,000 150,000 100,000 7,798,248 FY2018 Base 3,254,441	- - - - - - - FY2018 Changes	5,757,398 654,150 435,700 361,000 150,000 100,000 - 7,798,248 FY2018 Budget 3,254,441
Medical Claims Stop Loss Fees Dental Claims Fees HSA Contributions Special Services Long Term Disability Other Grand Total  Ending Fund Balance CAFR Adjustment IBNR	4,435,322 624,391 - 322,358 248,333 167,050 - 5,797,454 FY2016 Actual 2,205,987 - 556,400	4,981,400 590,000 300,000 330,000 260,000 175,000 - 6,636,400 FY2017 Budget 2,331,507 - 631,140	4,981,400 590,000 304,000 341,000 315,000 145,000 6,676,400 FY2017 Projected 3,514,754	5,757,398 654,150 435,700 361,000 340,000 150,000 100,000 7,798,248 FY2018 Base 3,254,441	- - - - - - - FY2018 Changes	5,757,398 654,150 435,700 361,000 340,000 150,000 - 7,798,248 FY2018 Budget 3,254,441
Medical Claims Stop Loss Fees Dental Claims Fees HSA Contributions Special Services Long Term Disability Other Grand Total  Ending Fund Balance CAFR Adjustment	4,435,322 624,391 - 322,358 248,333 167,050 - 5,797,454 FY2016 Actual 2,205,987	4,981,400 590,000 300,000 330,000 260,000 175,000 - 6,636,400 FY2017 Budget 2,331,507	4,981,400 590,000 304,000 341,000 315,000 145,000 6,676,400 FY2017 Projected 3,514,754	5,757,398 654,150 435,700 361,000 340,000 150,000 100,000 7,798,248 FY2018 Base 3,254,441	- - - - - - - FY2018 Changes	5,757,398 654,150 435,700 361,000 150,000 100,000 - 7,798,248 FY2018 Budget 3,254,441



THIS PAGE INTENTIONALLY LEFT BLANK.