

OTHER ENTERPRISE FUNDS



Georgetown Municipal Airport

OTHER ENTERPRISE FUNDS

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AIRPORT FUND

The Airport Fund is a self-supporting enterprise funded through user charges. This fund accounts for all of the charges including personnel, operations, fuel costs, capital improvement, contingency and debt service requirements at the airport.

FISCAL YEAR 2017

Total revenues are projected to be \$3.5 million, 1.97% less than the current budget. Revenue is lower than expected due to depressed fuel prices in the market. The volume of gallons sold is high but with the price of oil low, the anticipated revenue is projected to be less than budget.

Total expenditures are projected to be \$3.4 million, 3.35% less than the current budget. The decrease in expenses is directly tied to the cost of fuel purchased for resale. Non-operating expenses, including funds for debt service payments are projected to end the fiscal year at \$143,768.

Total fund balance is projected to be \$436,000 as of September 30, 2017.

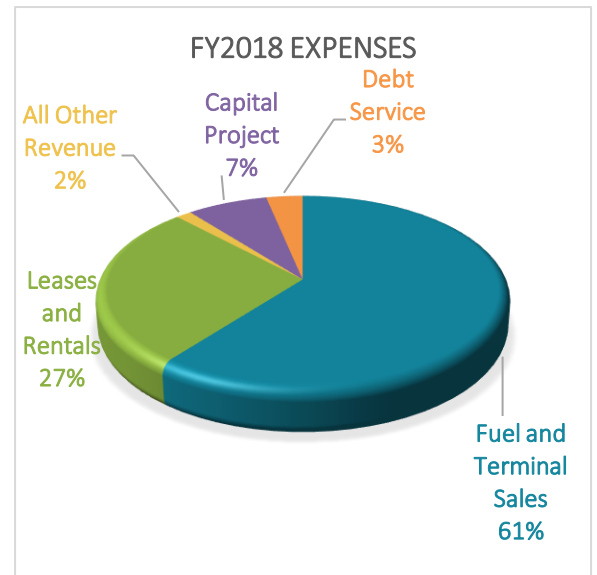
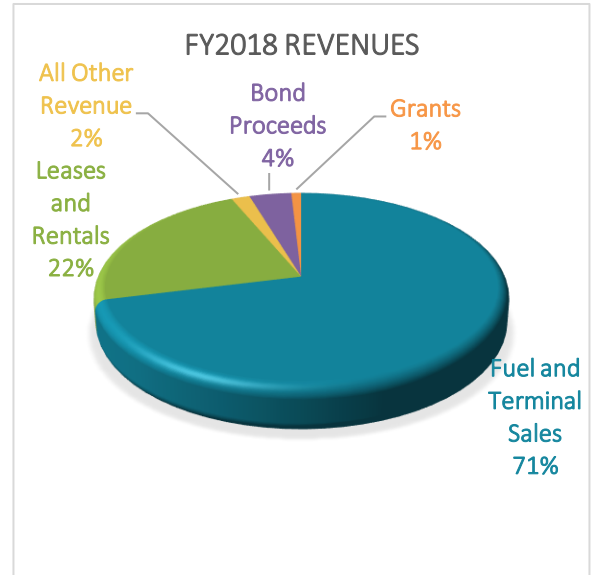
FISCAL YEAR 2018

Budgeted revenues total \$3.9 million. Overall, revenues are projected to increase by 11% relative to the FY2017 projection. This increase in revenue is driven by expected increases in fuel prices. Increased revenue is also the result of \$150,000 of bond proceeds for capital improvement at the airport. The chart to the right identifies operating revenue by source. Other non-operating revenues total \$35,000 from a Texas Department of Transportation grant.

Budgeted expenses total \$3.8 million, an increase of 11% relative to the FY2017 projection. The increase in expenses is due to capital projects in FY2018 totaling \$280,000 as well as an expected increase in fuel purchase costs. The chart to the right gives a breakdown of expenses.

Approved Enhancements total \$60,000 for a new service truck and zero turn mower. This will allow the 3 member crew to operate more efficiently by having a total of 2 trucks and 2 mowers available for routine airport maintenance.

Total ending fund balance is budgeted to be \$565,000 as of September 30, 2018. A 75 day operating contingency is being established in the fund to help meet its portion of city-wide contingency requirements. In FY2018, this amount totals \$213,000.



FUND SCHEDULE

	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Base	FY2018 Changes	FY2018 Budget
Beginning Fund Balance	792,318	43,849	311,250	436,734	-	436,734
	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Base	FY2018 Changes	FY2018 Budget
Operating Revenue						
Fuel and Terminal Sales	2,040,675	2,720,928	2,561,492	2,794,919	-	2,794,919
Leases and Rentals	709,054	767,990	872,054	882,484	-	882,484
All Other Revenue	117,054	66,075	50,554	65,600	-	65,600
Total Operating Revenue Total	2,866,783	3,554,993	3,484,100	3,743,003	-	3,743,003
	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Base	FY2018 Changes	FY2018 Budget
Operating Expense						
Fuel	1,533,284	2,296,928	2,200,414	2,300,000	-	2,300,000
Transportation	914,346	1,045,867	1,024,434	1,032,791	6,883	1,039,674
Transfer Out	15,080	25,000	25,000	-	53,500	53,500
Total Operating Expense Total	2,462,710	3,367,795	3,249,848	3,332,791	60,383	3,393,174
	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Base	FY2018 Changes	FY2018 Budget
Available Fund Balance - Operating	1,196,391	231,047	545,502	846,946	(60,383)	786,563
	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Base	FY2018 Changes	FY2018 Budget
Non-Operating Revenue						
Bond Proceeds	-	-	-	150,000	-	150,000
Grants	90,229	35,000	35,000	35,000	-	35,000
Non-Operating Revenue Total	90,229	35,000	35,000	185,000	-	185,000
	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Base	FY2018 Changes	FY2018 Budget
Non-Operating Expense						
Capital Project	837,705	-	-	280,000	-	280,000
Debt Service	139,101	143,768	143,768	125,850	-	125,850
Non-Operating Expense Total	976,806	143,768	143,768	405,850	-	405,850
	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Base	FY2018 Changes	FY2018 Budget
Ending Fund Balance	309,814	122,279	436,734	626,096	(60,383)	565,713
CAFR Adjustment	1,436	-	-	-	-	-
Contingency	-	122,279	122,279	213,158	-	213,158
Available Fund Balance	311,250	(0)	314,455	412,938	(60,383)	352,555



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AIRPORT

DEPARTMENT DESCRIPTION

The City of Georgetown Municipal Airport provides general aviation services to the public. The Airport staff is responsible for the day-to-day operations and maintenance, which includes management of fuel sales concessions, leases for City-owned facilities, and ground maintenance. The Airport provides 24-hour operation of a 5,000-foot main runway, related taxiways, ramps, and navigational aids. The City also supports an Air Traffic Control Tower with staffing provided by the Federal Aviation Administration. The Airport must always be in compliance with city, state and federal rules and regulations. In addition, Airport staff provides support to the Georgetown Transportation Advisory Board and the City Council.



Notable Budget Item(s)

Service Truck
\$40,920
Landscaping Mower
\$19,463

AIRPORT FUND

AIRPORT

5.5 FTEs

MAJOR DEPARTMENT ACCOMPLISHMENTS FOR FY2017

- ✓ Increased fuel sales by 11% over FY2016.
- ✓ Removed all underground fuel storage tanks from Airport.
- ✓ Placed in operation a new above ground fuel storage facility.
- ✓ Implemented new business operations software.
- ✓ Added additional full-time Airport Maintenance Worker to help maintain assets.
- ✓ Converted existing land lease to City managed T-Hangars.
- ✓ Accomplished repair to hangar apron at 221 Stearman Drive.
- ✓ Relocated and upgraded Airport Compass Rose to east apron.
- ✓ Performed pavement crack sealing and seal coating of taxiways, A1, G, K, L, and M.
- ✓ Performed pavement maintenance on terminal and east aprons.
- ✓ Replaced Airport Automated Weather Observation System.
- ✓ Updated Storm Water Pollution Prevention Plan.
- ✓ Implemented new Spill Prevention Control and Countermeasures Plan.
- ✓ Performed TxDOT Aviation Safety and Compliance Inspections.
- ✓ Constructed upgrades of taxiways C, D, E, and F.
- ✓ Upgraded electric systems at Hangars I & J.

MAJOR DEPARTMENT GOALS & STRATEGIES FOR FY2018

- Complete construction of FY2017 \$7.9M Airport Improvement Project through grant assistance from TxDot and FAA.
- Conduct Wildlife Hazard Assessment.
- Develop Wildlife Hazard Mitigation Plan.
- Implement wildlife management improvements.
- Design Runway 18/36 rehabilitation.
- Construct \$1.5M Airport Improvement Project for taxiway edge lighting.
- Install security fencing around above ground fuel storage facility.
- Replace existing fence at south end of Airport along Lakeway Drive.
- Install new fencing at south end of terminal parking lot.
- Accomplish security upgrades to Control Tower.
- Perform repairs/upgrades to City-owned hangars.
- Perform pavement maintenance of asphalt surfaces around hangars.
- Self-assessment for APWA accreditation process.
- Continue to implement the Airport Master Plan.

The airport is located at 500 Terminal Dr,
Georgetown, TX 78628.



	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Base	FY2018 Changes	FY2018 Budget
Airport						
Personnel	302,418	388,781	358,048	375,920	-	375,920
Operations	2,132,883	2,979,014	2,891,800	2,956,871	60,383	3,017,254
Capital	865,114	-	-	280,000	-	280,000
Debt Service	139,101	143,768	143,768	125,850	-	125,850
Total	3,439,516	3,511,563	3,393,616	3,738,641	60,383	3,799,024

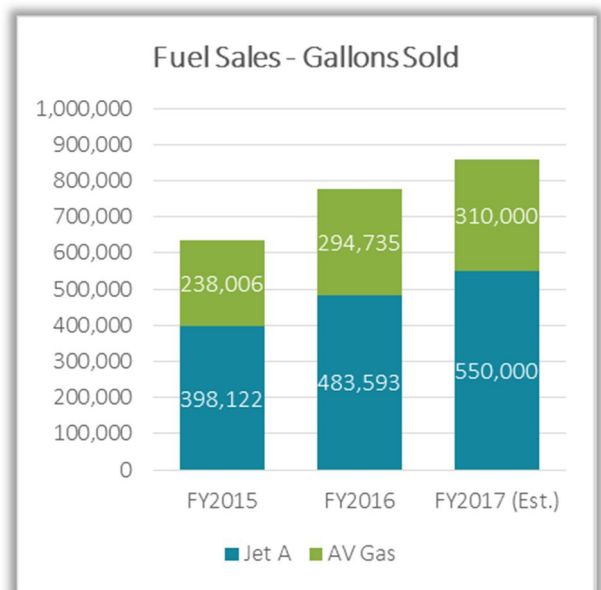
DEPARTMENTAL BUDGET

DEPARTMENTAL PERFORMANCE MEASURES

The Airport fund is designed to be a self-supporting enterprise funded by user charges. Presently, fuel sales constitute over 75% of total revenue making fuel sales a key performance indicator.

The Airport sells both Jet A and AV Gas fuel. Since a significant majority of revenue comes from fuel sales, Airport staff along with the Finance Department, monitors fuel prices at surrounding airports to ensure the Georgetown Municipal Airport stays competitive within the region.

Over the past three years, the Airport has sold more gallons of both Jet A and AV Gas, it is anticipated over 860,000 gallons of fuel with be sold at the Airport by the end of FY2017.



STORMWATER DRAINAGE FUND

The Stormwater Drainage Fund is used to account for all operating and maintenance activities in the City's drainage system and the debt payments for bonds issued for capital improvement.

FISCAL YEAR 2017

Total revenues are projected to be \$3.4 million, which is 1.08% more than the current budget. The Stormwater fee is a monthly charge billed based on a calculation of impervious cover of the property and the rate per unit. The current fee is \$6.50 per unit. This fee was adjusted in 2016 to address the Municipal Separate Storm Sewer System (MS4) requirements of the Texas Commission on Environmental Quality (TCEQ).

Total expenditures are projected to be \$4.8 million, or 2.66% less than the current budget.

Total fund balance is projected to be \$191,186 as of September 30, 2017.

FISCAL YEAR 2018

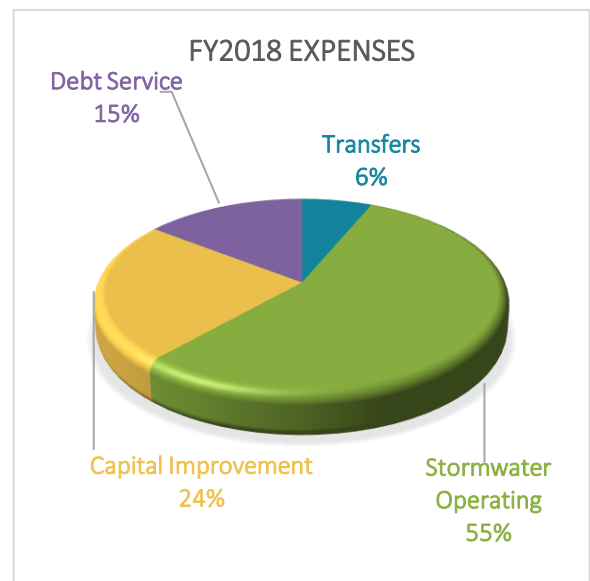
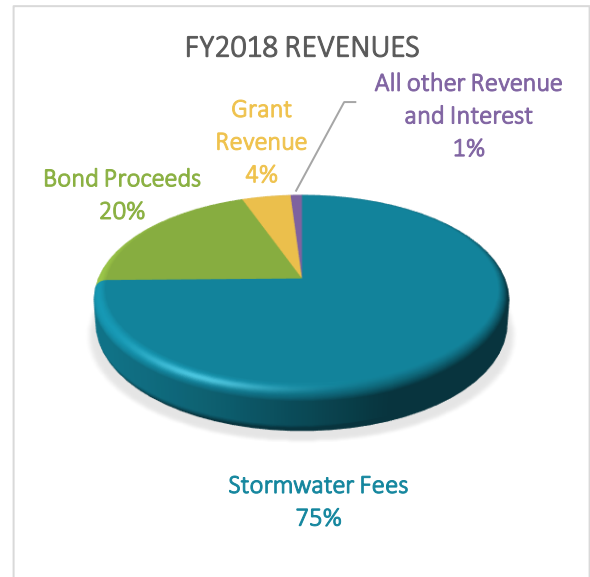
Budgeted revenues total \$4.5 million. Overall, operating revenues are projected to increase by 1.82% compared to FY2017 projected operating revenues. The increase in non-operating revenue is due to the fund using bond proceeds to fund FY2018 capital projects, and estimating \$200,000 in grant revenue. The chart to the right identifies Stormwater Drainage revenues by source.

Budgeted expenses total \$4 million, which represents a decrease of 20.8% from the FY2017 projection. The decrease in expenses is due to less capital improvements in FY2018 as compared to FY2017.

Capital Improvement Projects in FY2018 total \$950,000. A Sign and Signal Tech was transferred out of the Stormwater Fund and into the General Fund Streets Department to more accurately match duties with the overseeing department. This change is reflected in the Changes Column of the Fund Schedule.

Approved enhancements total \$32,650, which include an increase in funding for mowing and an additional mower for Stormwater crews.

Total fund balance is projected to be \$726,553 at the end of FY2018. Per Fiscal and Budgetary Policy, this fund has a \$250,000 contingency requirement. The remaining available fund balance of \$476,553, is shown as a reserve for future capital improvements.



FUND SCHEDULE

	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Base	FY2018 Changes	FY2018 Budget
Beginning Fund Balance	1,712,303	1,554,508	1,550,062	191,186	-	191,186
Operating Revenues	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Base	FY2018 Changes	FY2018 Budget
Operating Revenue						
Stormwater Fees	3,248,951	3,307,950	3,336,456	3,391,325	-	3,391,325
Interest	6,537	3,350	9,534	9,000	-	9,000
Other Revenue	28,557	26,600	29,617	28,800	-	28,800
Transfer In	-	-	-	9,000	-	9,000
Grand Total	3,284,044	3,337,900	3,375,607	3,438,125	-	3,438,125
Operating Expenses	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Base	FY2018 Changes	FY2018 Budget
Operating Expense						
0000 - Transfers	285,427	582,557	579,824	237,423	16,500	253,923
0845 - Stormwater Operating	2,012,402	2,206,716	2,077,107	2,266,156	(51,111)	2,215,045
Grand Total	2,297,829	2,789,273	2,656,931	2,503,579	(34,611)	2,468,968
	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Base	FY2018 Changes	FY2018 Budget
Available Operating Balance	2,698,519	2,103,135	2,268,738	1,125,732	34,611	1,160,343
Non-Operating Revenue	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Base	FY2018 Changes	FY2018 Budget
Non-Operating Revenue						
Bond Proceeds	240,096	-	-	900,000	-	900,000
Grant Revenue	123,305	101,695	101,695	200,000	-	200,000
Grand Total	363,400	101,695	101,695	1,100,000	-	1,100,000
Non-Operating Expense	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Base	FY2018 Changes	FY2018 Budget
Non-Operating Expense						
0880 - Capital	950,000	1,592,930	1,592,930	950,000	-	950,000
9990 - Debt Service	594,820	586,317	586,317	583,790	-	583,790
Grand Total	1,544,820	2,179,247	2,179,247	1,533,790	-	1,533,790
Row Labels	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Base	FY2018 Changes	FY2018 Budget
Ending Fund Balance	1,517,099	25,583	191,186	691,942	34,611	726,553
CAFR Adjustment	32,963	-	-	-	-	-
Contingency	250,000	-	-	250,000	-	250,000
Reserved for Capital	500,000	-	-	-	-	476,553
Available Fund Balance	800,062	25,583	191,186	441,942	34,611	(0)

STORMWATER DRAINAGE

DEPARTMENT DESCRIPTION

The Stormwater Drainage Utility addresses environmental concerns related to in-stream water quality, regulatory demands due to stormwater run-off controls, infrastructure operation and maintenance, and drainage/flood control capital project needs.

STORMWATER FUND

STORMWATER DRAINAGE

8.5 FTEs

MAJOR DEPARTMENT ACCOMPLISHMENTS FOR FY2017

- ✓ Mapped all mowing areas for the City-wide annual mowing contract.
- ✓ Implemented a mowing contract for City of Georgetown and TxDOT right-of-way mowing.
- ✓ Purchased a vactor truck for the purpose of hydro-excavation and storm drain cleaning and maintenance.
- ✓ Updated sweeping schedule through automation using GIS mapping technology.
- ✓ Filled Stormwater Coordinator position to manage the Municipal Separate Storm Sewer System (MS4) permit.



Notable Budget Item(s)

Landscaping Mower
\$20,150

Mowing Contract
\$12,500

MAJOR DEPARTMENT GOALS & STRATEGIES FOR FY2018

- Complete mapping of stormwater system for the MS4 permit.
- Enter assets into Enterprise Asset Management system for tracking purposes related to contract mowing, stormwater inlets, and pond maintenance.
- Develop and implement preventative maintenance schedule for annual stormwater inlet maintenance as outlined in the City's MS4 permit.
- Define specifications and bid annual water quality pond maintenance needs.
- Create Stormwater Master Plan for new citywide permit.
- Complete self-assessment for APWA accreditation process.



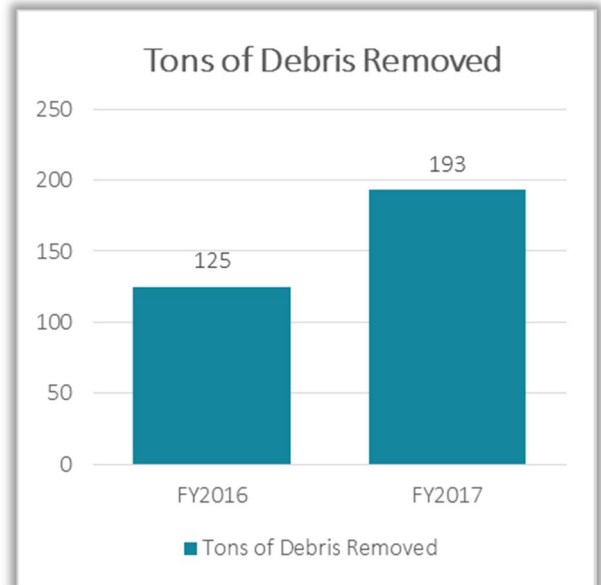
DEPARTMENTAL BUDGET

	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Base	FY2018 Changes	FY2018 Budget
Stormwater						
Personnel	452,598	659,339	517,946	628,532	(67,261)	561,271
Operations	1,572,253	2,128,934	2,133,985	1,865,047	32,650	1,897,697
Capital	1,222,977	1,593,930	1,597,930	960,000	-	960,000
Debt Service	594,820	586,317	586,317	583,790	-	583,790
Total	3,842,649	4,968,520	4,836,178	4,037,369	(34,611)	4,002,758

DEPARTMENTAL PERFORMANCE MEASURES

Stormwater runoff occurs when precipitation flows over land surfaces. Addition of impervious areas such as roads, driveways, parking lots, rooftops, etc. prevent water from infiltrating into the ground and increases runoff volume. The runoff is then carried into local streams, rivers and lakes.

The Department monitors volume of *debris prevented from entering the waterways* as a way to ensure quality of the City's waterbodies. Key programs administered by the Stormwater Department to help in this effort includes street sweeping, curb installation, pond maintenance, etc.





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