

Annual Budget

2012 - 2013



“City of Excellence”

Location



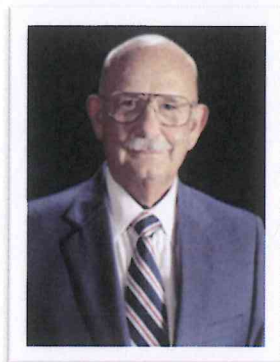
Georgetown is the northern most “gateway” to the gently rolling hills of Central Texas. While Georgetown offers the amenities and charm of a small community rooted in values of days gone by, it is strategically and centrally located in the middle of the four major metropolitan areas of Texas. Austin is 26 miles south, Dallas is two hours north, Houston is two hours southeast and San Antonio is just one-and-a-half hours south, placing Georgetown in a very advantageous position for cultural and economic development. Traveling to and from Georgetown is easy, as it is at the crossroads of IH-35 going north/south and State Highway 29 going east/ west. Access to Georgetown via the Austin-Bergstrom International Airport was made much easier with the opening of State Highway 130, the toll road from Georgetown to San Antonio that parallels IH-35.



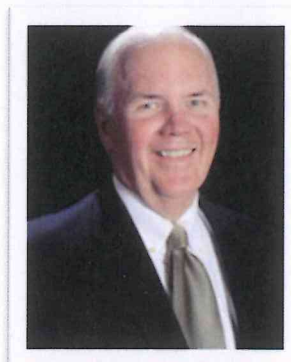
City of Georgetown City Council 2012 — 2013



*Patty Eason
District 1*



*George Garver
Mayor*



*Danny Meigs
Mayor Pro-Tem
District 3*



*Troy Hellmann
District 2*

The Mayor and seven City Council members, as the elected representatives of the City of Georgetown, formulate public policy to meet community needs and assure orderly development in the City. The City Council is responsible for appointing the City Manager, City Attorney, City Secretary and the Municipal Court Judge, as well as various citizen boards and commissions.



*Bill Sattler
District 4*



*Jerry Hammerlun
District 5*



*Rachael Jonrowe
District 6*



*Tommy Gonzalez
District 7*



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Georgetown
Texas**

For the Fiscal Year Beginning

October 1, 2011

Linda C. Danson Jeffrey R. Egan

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Georgetown for its annual budget for the fiscal year beginning October 1, 2011.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications medium.

The award is valid for a period of one year only. The City of Georgetown has received the Distinguished Budget Presentation Award for the last twenty three consecutive years. We believe our current Annual Budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



Mission Statement

To preserve and enhance the quality of life and unique character of Georgetown by:

Preserving the rich heritage and natural resources;

Promoting well-planned development, cost-effective professional management and competent, friendly services; and

Protecting its citizens, the environment and all other assets.

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User's Guide to the Budget

The primary purpose of this document is to plan both the operating and capital improvement plans in accordance with the policies of the City of Georgetown. By adopting this budget, the City Council establishes the level of services to be provided, the amount of taxes and utility rates to be charged and various programs and activities to be undertaken.

The **Overview** section includes the City Manager's budget message with an overview of the previous year, as well as, program and financial information about the Annual Budget. This section also includes variance analysis and a summary analysis of the City's major funds.

The **City Summary** section includes information about Georgetown's long-range planning process, the City Council's priority areas and how they are interlinked to the City's comprehensive plan, along with the budget adoption process and organizational chart. An overview of the City's new focus on the *City of Excellence* and an in-depth Community Profile is also included with this section.

The **Financial Summary** provides revenue and expense information in both summary and detail format. This document is presented not by Fund, but by Function. Charts illustrating the operational relationship by Fund are included. Fund summaries that compare financial information over a multi-year period are provided.

The City's budgeted *governmental* funds include the ***General Fund*** which accounts for all financial resources except those required to be accounted for in another fund, and include basic governmental services, such as Police, Fire and Parks functions among others, 12 ***Special Revenue Funds*** (SRF) account for specific revenues that are legally restricted for specified purposes, the ***Debt Service Fund*** to account for the payment of general long-term debt principal and interest, and various ***Capital Project Funds*** used to account for the acquisition or construction of major capital facilities other than those financed by enterprise activities. In addition, the City budgets for *proprietary* funds including ***Internal Service Funds*** used to account for goods or services provided by one internal department to another, and ***Enterprise Funds*** used to account for the City's "business like" activities including all the utility funds and the airport.

The next 7 sections are dedicated to each **functional area** or Division of City operations. Each section includes a summary "Uses and Expenses" for each Division, indicating in which fund the operation is included, as well as, a summary of personnel within that Division. The Division Summary is followed by individual department narrative pages which outline the goals and strategies for the upcoming year, and include performance measurement information and the departmental budget.

The **Capital Projects** section provides information about the upcoming capital improvement program (CIP), including five year capital improvement plans for all utility and general capital improvements, as well as, anticipated funding requirements and operating budget impacts.

The **Debt** section provides summary schedules for each of the City's bond types, such as tax supported and self-supporting certificates of obligation, and utility revenue bonds. The City's debt management policy and an overall outstanding debt summary is also included.

The **Statistical** section includes various miscellaneous data, as well as, graphs illustrating the historical property tax revenue and related information. This section also includes the City's key indicators data and peer benchmarking information.

The **Reference** section includes the City's Fiscal and Budgetary Policy, which guide not only the development of the City's annual budget, but also much of the City's financial operations. This policy is updated annually as part of the budget process. Financial ratio comparisons are included, along with personnel summaries, program summaries, and contingency reserve calculations. This section also includes utility rate schedules and copies of the ordinances adopting both the budget and tax rate. The City also includes budgets for both of its component units within this section.

A **Glossary and Index** section is included to provide definitions of budget terminology along with a listing of acronyms used throughout the budget, as well as, an alphabetical listing of topics and related page numbers.



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