

**OTHER ENTERPRISE
FUNDS**



P512 at Air Fest

NEW POSITIONS FY2017

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OTHER ENTERPRISE FUNDS

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AIRPORT FUND SUMMARY

The Airport Fund is designed to be a self-supporting enterprise funded through user charges. Over the past several years the fund’s expenses have outpaced revenues resulting in a drawdown of fund balance.

In order to make this fund self-supporting, airport operations and financial conditions have been carefully evaluated. An operations audit was conducted to determine options to increase revenues. In the past two years, several steps have been taken to find solutions for the fund. These steps have included the evaluation and implementation of new lease rates and the increase of fuel margins.

FISCAL YEAR 2016

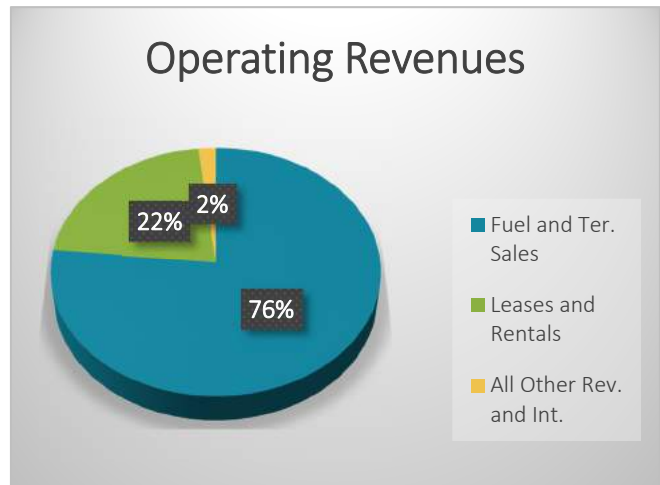
Total revenues are projected to be \$2,809,231, 29.07% less than the current budget. Lower than expected revenue is primarily a result of volatility in the fuel market. Non-operating revenue is projected to end the fiscal year at \$50,000.

Total expenditures are projected to be \$3,557,700, 18.9% less than the current budget. The decrease in expenses is directly tied to the cost of fuel purchased for resale. Non-operating expenses, including funds for capital construction and debt service payments are projected to end the fiscal year at \$1,007,592.

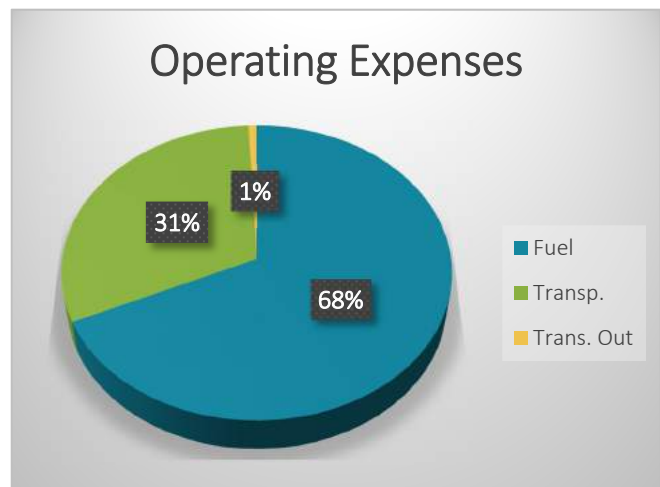
Total fund balance is projected to be \$43,849 as of September 30, 2016. In the current fiscal year the contingency requirements of the fund are being covered by citywide contingency.

FISCAL YEAR 2017

Budgeted revenues total \$3,589,993. Overall, revenues are projected to increase by 27.79% relative to the FY2016 projection. This increase in revenue is driven by expected increases in fuel prices and ground lease reversions. The chart to the right identifies operating revenue by source. Non-operating revenues total \$35,000 from a Texas Department of Transportation grant.



Budgeted expenses total \$3,511,563, a decrease of 1.3% relative to the FY2016 projection. The decrease in expenses is due to major capital projects in FY2016 totaling \$877,935. There are no major capital projects in FY2017. Fuel expenses are expected to increase by \$600,000 with the recovery of the oil market over the next 18 months. The chart to the right gives a breakdown of operating expenses.



Approved Enhancements total \$48,726 for a new Maintenance Worker. This employee will fulfill maintenance and landscaping duties, and will reduce contract expenses for maintenance work.

Total ending fund balance is budgeted to be \$122,279 as of September 30, 2017, which will be used as the fund’s contingency reserve.

AIRPORT FUND INCOME STATEMENT

	FY2015 Actual	FY2016 Budget	FY2016 Projected	FY2017 Base	FY2017 Changes	FY2017 Budget
Beginning Fund Balance	82,210	748,167	792,318	43,849	-	43,849

Revenues	FY2015 Actual	FY2016 Budget	FY2016 Projected	FY2017 Base	FY2017 Changes	FY2017 Budget
Operating Revenues						
Fuel and Terminal Sales	1,972,787	2,876,150	1,988,444	2,720,928	-	2,720,928
Leases and Rentals	607,861	657,400	707,049	767,990	-	767,990
All Other Revenue	50,559	67,000	62,188	64,475	-	64,475
Interest	208	400	1,550	1,600	-	1,600
Transfer In	-	-	-	-	-	-
Total Operating Revenues	2,631,415	3,600,950	2,759,231	3,554,993	-	3,554,993

Expenses	FY2015 Actual	FY2016 Budget	FY2016 Projected	FY2017 Base	FY2017 Changes	FY2017 Budget
Operating Expenditures						
Fuel	1,652,491	2,448,882	1,549,525	2,296,928	-	2,296,928
Transportation	1,028,435	966,150	985,503	997,141	48,726	1,045,867
Transfer Out	3,463	15,080	15,080	25,000	-	25,000
Total Operating Expenditures	2,684,389	3,430,112	2,550,108	3,319,069	48,726	3,367,795

	FY2015 Actual	FY2016 Budget	FY2016 Projected	FY2017 Base	FY2017 Changes	FY2017 Budget
Available Fund Balance - Operating	29,235	919,005	1,001,441	279,773	(48,726)	231,047

Revenues	FY2015 Actual	FY2016 Budget	FY2016 Projected	FY2017 Base	FY2017 Changes	FY2017 Budget
Non-Operating Revenues						
Bond Proceeds	865,000	-	-	-	-	-
Grants	40,918	25,000	50,000	35,000	-	35,000
Total Non-Operating Revenues	905,918	25,000	50,000	35,000	-	35,000

Expenses	FY2015 Actual	FY2016 Budget	FY2016 Projected	FY2017 Base	FY2017 Changes	FY2017 Budget
Non-Operating Expenditures						
Capital Project	12,124	877,935	867,935	-	-	-
Debt Service	172,204	80,222	139,657	143,768	-	143,768
Total Non-Operating Expenditures	184,328	958,157	1,007,592	143,768	-	143,768

	FY2015 Actual	FY2016 Budget	FY2016 Projected	FY2017 Base	FY2017 Changes	FY2017 Budget
Ending Fund Balance	750,824	(14,152)	43,849	171,005	(48,726)	122,279
CAFR Adjustment	41,494	-	-	-	-	-
Contingency	199,358	-	-	122,279	-	122,279
Restricted Bond Proceeds	852,876	-	-	-	-	-
Available Fund Balance	(259,916)	(14,152)	43,849	48,726	(48,726)	(0)



Georgetown Municipal Airport Located at: 500 Terminal Dr. Georgetown, Texas 78626

AIRPORT

DEPARTMENT DESCRIPTION

The City of Georgetown Municipal Airport provides general aviation services to the public. The Airport staff is responsible for the day-to-day operations and maintenance, which include the management of fuel sales concessions, leases for City-owned facilities, and ground maintenance. The Airport provides 24-hour operation of a 5,000-foot main runway, related taxiways, ramps, and navigational aids. The City also supports an Air Traffic Control Tower, with staffing provided by the Federal Aviation Administration (FAA). The Airport must always be in compliance with state and federal rules and regulations. In addition, the Airport staff provides support to the Georgetown Transportation Advisory Board and the City Council.



MAJOR DEPARTMENT ACCOMPLISHMENTS FOR FY2016

- ✓ Increase in operations of 21% over FY2015
- ✓ Gain in fuel sales of 19% over FY2015
- ✓ Pavement crack sealing maintenance on runway 18/36 and 11/29
- ✓ Converted two reverting land leases to City-managed facility leases
- ✓ Electrical upgrades to Central Texas Avionics Hangar
- ✓ Replaced electrical service at ASM Hangar and door weather stripping on Hangars D-1, E, F, and G
- ✓ Demolition of old Civil Air Patrol Facility
- ✓ Upgraded weather broadcasting equipment in control tower
- ✓ Conducted in conjunction with Federal Aviation Administration Airport Security and Safety Orientation Classes for Georgetown Police Dept.
- ✓ Conducted Airport Orientation Classes for Georgetown Fire Dept.
- ✓ Implemented a Quarterly Inspection and Maintenance Program for electronic access gates and runway precession approach path indicator system.
- ✓ Painted Airport terminal, main lobby, conference room, and hallways and stairwells of Air Traffic Control Tower

MAJOR DEPARTMENT GOALS & STRATEGIES FOR FY2017

- Construction of \$7.9M Airport Improvement Project
 - New parallel Taxiway A
 - Above ground fuel storage facility
 - Pavement maintenance on existing taxiways and aprons
 - Obstruction clearing at both ends of Runway 11/29
 - Drainage improvements
- Removal of existing underground fuel storage tanks at Airport
- Update to Airport Master Plan
- Update to Airport Rules and Regulations and Minimum Standards
- Roof repairs to City-owned hangar leased to Central Texas Avionics
- Installation of electronic gate opener at City-owned ASM Hangar
- Addition of a full time Airport Maintenance Staff Member
- Electrical upgrade to Hangars I & J



Notable Budget Item(s)

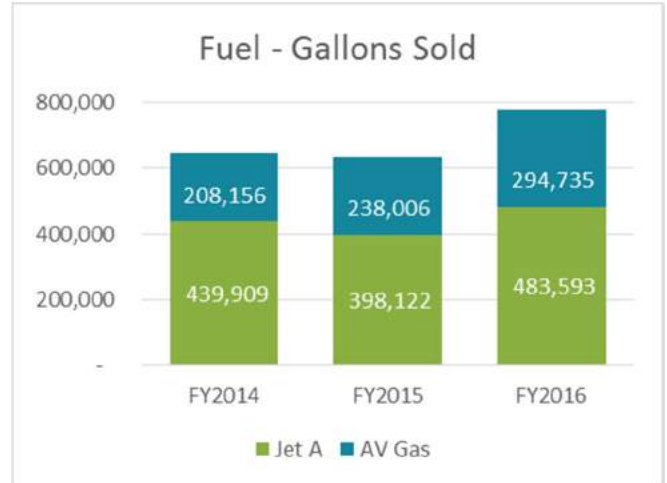
Airport Maintenance
 Worker

DEPARTMENTAL BUDGET

	FY2015 Actual	FY2016 Budget	FY2016 Projected	FY2017 Base Budget	FY2017 Changes	FY2017 Budget
0636 - Airport						
Personnel	350,099	321,471	317,632	340,055	48,726	388,781
O&M	2,334,290	3,108,641	2,226,396	2,979,014	-	2,979,014
Capital	12,124	877,935	874,015		-	-
Debt Service	172,204	80,222	139,657	143,768	-	143,768
Total Departmental Budget	2,868,718	4,388,269	3,557,700	3,462,837	48,726	3,511,563

DEPARTMENTAL PERFORMANCE MEASURES

The Airport fund is designed to be a self-supporting enterprise funded by user charges. Presently, fuel sales constitute 75.79% of total revenue making fuel sales a key performance indicator. The Airport sells both Jet A and AV Gas fuel. Since a significant majority of revenue comes from fuel sales, Airport staff along with the Finance Department, monitors fuel prices at surrounding airports to ensure the Georgetown Municipal Airport stays competitive within the region.



STORMWATER DRAINAGE FUND SUMMARY

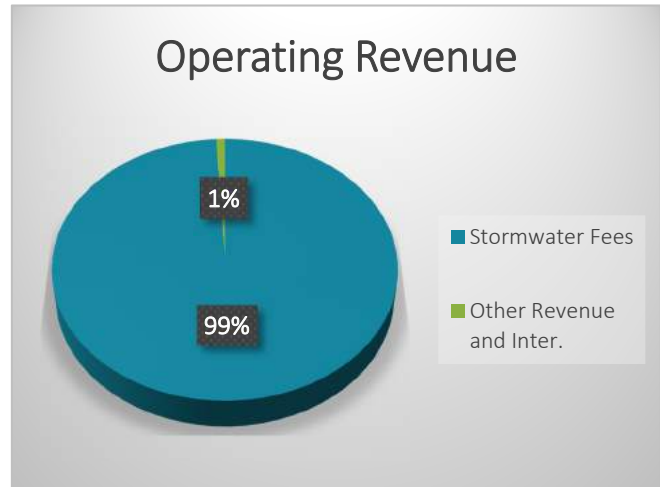
The Stormwater Drainage Fund is used to account for all operating and maintenance activities in the City's drainage system and the debt payments for bonds issued for capital improvement.

FISCAL YEAR 2016

Total revenues are projected to be \$3,933,564, 1.1% less than the current budget. The Stormwater fee is a monthly charge billed based on a calculation of impervious cover of the property and the rate per unit. The current fee is \$6.50 per unit. This fee was adjusted in 2016 to address the Municipal Separate Storm Sewer System (MS4) requirements of the Texas Commission on Environmental Quality (TCEQ).

Total expenditures are projected to be \$4,091,886, 3% less than the current budget.

Total fund balance is projected to be \$1,553,981 as of September 30, 2016. Included in the balance is a contingency Reserve of \$250,000 and \$500,000 reserved for capital. A remaining fund balance of \$803,981 is available to fund non-recurring expenditures in FY2017.

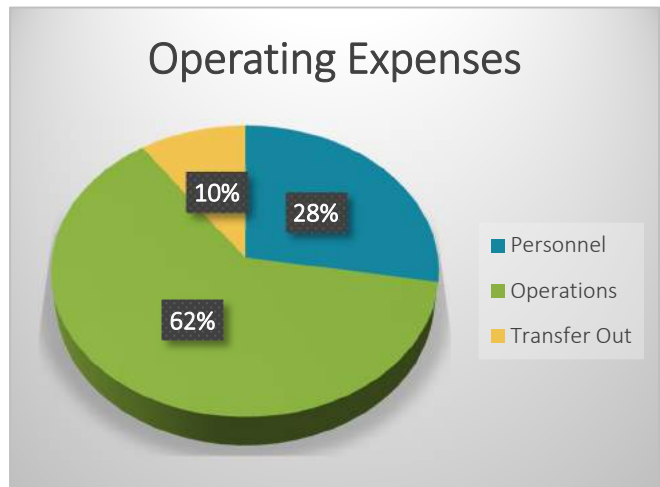


FISCAL YEAR 2017

Budgeted revenues total \$3,337,900. Overall, revenues are projected to decrease by 15%. The decrease is because the fund is drawing down fund balance and not receiving bond proceeds to fund CIP. The chart to the right identifies Stormwater Drainage revenues by source.

Budgeted expenses total \$4,350,590, which represents an increase of 6.5% over FY2016 projection. Capital Improvement Projects total \$976,000 in FY2017.

Approved Enhancements total \$404,550, which include a Vac Truck, an increase to maintenance of equipment, and an increase to maintenance of utilities.



STORMWATER DRAINAGE FUND INCOME STATEMENT

	FY2015 Actual	FY2016 Budget	FY2016 Projected	FY2017 Base	FY2017 Changes	FY2017 Budget
Beginning Fund Balance	640,026	1,013,361	1,712,303	1,554,508	-	1,554,508

Revenues	FY2015 Actual	FY2016 Budget	FY2016 Projected	FY2017 Base	FY2017 Changes	FY2017 Budget
Operating Revenues						
Stormwater Fees	2,622,455	3,237,620	3,184,742	3,307,950	-	3,307,950
Other Revenue	16,490	17,000	25,500	26,600	-	26,600
Interest	2,549	2,000	3,322	3,350	-	3,350
Transfer In	-	-	-	-	-	-
Total Operating Revenues	2,641,494	3,256,620	3,213,564	3,337,900	-	3,337,900

Expenses	FY2015 Actual	FY2016 Budget	FY2016 Projected	FY2017 Base	FY2017 Changes	FY2017 Budget
Operating Expenditures						
Personnel	421,832	617,507	557,187	659,339	-	659,339
Operations	1,369,707	1,510,856	1,446,234	1,492,827	53,550	1,546,377
Capital Improvement	-	-	-	-	-	-
Transfer Out	250,013	282,304	278,144	231,557	351,000	582,557
Total Operating Expenditures	2,041,552	2,410,667	2,281,565	2,383,723	404,550	2,788,273

	FY2015 Actual	FY2016 Budget	FY2016 Projection	FY2017 Base	FY2017 Changes	FY2017 Budget
Available Fund Balance - Operating	1,239,968	1,859,314	2,644,302	2,508,685	(404,550)	2,104,135

Revenues	FY2015 Actual	FY2016 Budget	FY2016 Projected	FY2017 Base	FY2017 Changes	FY2017 Budget
Non-Operating Revenues						
Bond Proceeds	2,205,000	495,000	495,000	-	-	-
Grant Revenue	-	225,000	225,000	-	-	-
Total Non-Operating Revenues	2,205,000	720,000	720,000	-	-	-

Expenses	FY2015 Actual	FY2016 Budget	FY2016 Projected	FY2017 Base	FY2017 Changes	FY2017 Budget
Non-Operating Expenditures						
Bond Issue Cost	31,183	5,500	5,500	5,500	-	5,500
Capital Improvement	1,417,493	1,209,000	1,209,000	976,000	-	976,000
Debt Payment	421,698	595,294	595,294	580,817	-	580,817
Debt Service - New	-	-	-	-	-	-
Total Non-Operating Expenditures	1,870,374	1,809,794	1,809,794	1,562,317	-	1,562,317

	FY2015 Actual	FY2016 Budget	FY2016 Projected	FY2017 Base	FY2017 Changes	FY2017 Budget
Ending Fund Balance	1,574,594	769,520	1,554,508	946,368	(404,550)	541,818
CAFR Adjustment	137,709	-	-	-	-	-
Contingency	150,000	250,000	250,000	250,000	-	250,000
Reserved for Capital	550,000	500,000	500,000	-	-	-
Available Fund Balance	1,012,303	19,520	804,508	696,368	(404,550)	291,818

STORMWATER DRAINAGE

DEPARTMENT DESCRIPTION

The Stormwater Drainage Utility addresses environmental concerns related to in-stream water quality, regulatory demands due to stormwater run-off controls, infrastructure operation and maintenance, and drainage/flood control capital project needs. Other duties include sign marking and signal maintenance for the Street Department and assisting Police and Fire Services on Code Enforcement issues.



MAJOR DEPARTMENT ACCOMPLISHMENTS FOR FY2016

- ✓ Completed:
 - Brush and vegetation removal from Smith Branch following home buy-outs to further mitigate risk of future flooding
 - Initial implementation of Storm Water assets into the Enterprise Asset Management and Work Order Management System
 - Citizen survey of stormwater awareness for residents living on the San Gabriel Middle Fork
- ✓ Worked to install Best Management Practices at the transfer station and landfill to meet permit compliance
- ✓ Collaborated with System Engineering to identify and map over 400 drainage assets on the Middle Fork of the Gabriel River
- ✓ Replaced 3 miles of failing stand-up curbs with curb and gutter
- ✓ Assisted Parks and Recreation with the design and construction of protective erosion control for the San Gabriel River and Parkland

MAJOR DEPARTMENT GOALS & STRATEGIES FOR FY2017

- Enhance public safety by reducing the threat of property damage and personal injury through proper maintenance and operation of the City's drainage system
- Improve the cleanliness and appearance of the community through the sweeping of City streets.
- Implement all required aspects of the ongoing Stormwater Maintenance Program that meet federal requirements (Pollution Prevention Plan)
- Maintain curb and gutter replacement program.
- Incorporate the Regional Stormwater Master Plan (RSMP) by constructing detention ponds and upgrading waterways within the City.
- Continue watershed planning updates utilizing the Texas Water Development Board grant program
- Finalize stormwater education material to be used for MS4 permit requirement
- Install drainage improvements at 20th and Church Street and at railroad tracks on College and 19½ Streets
- Improve drainage system to alleviate flooding risk west of Hutto Road between 15th Street and 19th Street



Notable Budget Item(s)

Vac Truck
 \$395,550

Increase in Maintenance and
 Operations
 \$9,000

DEPARTMENTAL BUDGET

	FY2015 Actual	FY2016 Budget	FY2016 Projected	FY2017 Base Budget	FY2017 Changes	FY2017 Budget
0845 - Stormwater						
Personnel	421,832	617,507	557,187	659,339	-	659,339
O&M	1,619,720	1,793,160	1,724,378	1,724,384	404,550	2,128,934
Capital	1,417,493	1,209,000	1,209,000	976,000	-	976,000
Debt Service	452,881	600,794	600,794	586,317	-	586,317
Total Departmental Budget	3,911,926	4,220,461	4,091,359	3,946,040	404,550	4,350,590

DEPARTMENTAL PERFORMANCE MEASURES

Stormwater runoff occurs when precipitation flows over the land surface. The addition of roads, driveways, parking lots, rooftops, and other surfaces that prevent water from soaking into the ground to the landscape greatly increases the runoff volume created during storms. The runoff is carried into local streams, lakes, and rivers and can cause flooding and erosion. Additionally, stormwater runoff also picks up and carries many different pollutants that are found on paved surfaces. Thus, the Department closely monitors the number of Cubic Yards of Debris prevented from entering the waterways as a way to ensure high water quality. Street sweeping, curb installation, and pond maintenance are all key programs administered by the Stormwater Department to help in this effort. From October 2015 through September 2016, the Stormwater Department has removed 125 tons of debris from City streets through Street Sweeping Operations.



Stormwater system in the Most Beautiful Town Square in Texas



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